Self Assessment Proforma For Grading & Rating of College Libraries in HP

Self-Assessment Proforma for Level-I
Name of Institution:-

Sr. No.	Criteria	Minimum Requirement	Library Resource as claimed by the Institutions	Library Resource as reported by the committee and basis thereof
1.	Printed Books	250		
2.	Newspapers	At least 3		
3.	Magazine Subscription	At least 3		
4.	Reading Space	At least 15 users		
5.	Operational Time	At least 07 hour per day		
6.	Drinking water and toilet facility to readers	Yes((both for male and female separately)		
7.	Reading Space Occupancy	80% of total seating capacity or fully occupied		

Self-Assessment Proforma for Level-II
Name of Institution:-

Sr. No.	Criteria	Minimum Requirement	Library Resource as claimed by the Institutions	Library Resource as reported by the committee and basis thereof
1.	Printed books	750 or more	4907	4907
2.	Newspapers	At least 5	07	07
3.	Magazine subscription	5 or more	11	11
4.	Research Journal	2 or more	02	02
5.	Reading space adequate for users	40 or more	More (100)	Yes
6.	Books issued per week	50 or more	50	Yes
7.	Operational time during working days	At least 9 hours	9 Hours	Yes
8.	Drinking water and toilet facility to readers	Yes((both for male and female separately)	Yes	Yes
9.	Updated editions of text and reference books of each subject	Yes	Yes	Yes
10.	Library Management Committee	Yes	Yes	Yes
11.	Reading space Occupancy	80% of total seating capacity or fully occupied	100% only in peak Hours	100% only in peak hours-

12. SOUL 2.0 Limited Version has been installed for library automation.

R.P. Sharma

9/9/24