



# **ATAL BIHARI VAJPAYEE GOVERNMENT DEGREE COLLEGE SUNNI**

**DISTT. SHIMLA 171301 (H.P.)**

**(A-co educational Institution)**

**AFFILIATED TO HIMACHAL PRADESH UNIVERSITY**



**ARTS  
SCIENCE  
COMMERCE**

# **PROSPECTUS**

**2023-24**

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**website : [www.gcsunni.in](http://www.gcsunni.in)**



**ONLINE ADMISSION SCHEDULE FOR 2023-24**  
**(As notified by the Govt.)**

Submission of Online Admission Forms (BA/B.Com./B.Sc./1st, 2nd and 3rd Year)	Starts From 30th June 2023
Online Fee Payment	Will be paid online at <a href="http://www.gcsunni.in">www.gcsunni.in</a>

Note : The government notification regarding proposed academic scheme and course of study envisaged under New education Policy (NEP) in reference to B.A./B.Com./B.Sc. 1st year is still awaited and the same will be implemented as and when it comes in the due course of time.

**IMPORTANT INSTRUCTIONS**

1. All admissions are provisional Subject to the approval of the University.
2. All the Students/Parents/Guardians are advised to read the instructions given in the prospectus carefully and ignorance about the rules will not be an excuse on their part.
3. A student seeking admission in the college for first time in any course must be accompanied by the parents/gardians at the time of documents verification.
4. A student has to be present before the committee in person along with the original documents at the time of documents verification.
5. The relation o the local guardian (if any) must be carefully mentioned while filling Online Admission Form. PTA membership is compulsory.
6. Admission of the student shall be cancelled without any reason if found involved in ragging. Criminal proceedings would be initiated against him/her as per Hon'ble Supreme Court directions.
7. To avail fee concession, the girl students must upload copy of HP bonafide certificate and it will be verified at the time of documents verification.
8. The information in the handbook about admission and other activities is subject to change by university/competent authorities without any prior notice.
9. The students, who have appeared in 1st year, 2nd year, will take online admission in 2nd year and 3rd year on roll on basis as per schedule without waiting for the result of 1st year and 2nd year.

Note : All the students are directed to read the notices displayed on the Notice Board/College website ([www.gcsunni.in](http://www.gcsunni.in)) every day and act accordingly.

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## ADMISSION COMMITTEES (2023-24)

Dr. Margaret Sebastain

Dean

Prof. Sunil Acharya

94183-40604

Dean(Arts)

Prof. Indu Chauhan

94590-94824

Dean (Science)

Prof. Dharmender Mehta

70180-57140

Dean (Commerce)

### Admission Guidance Committee

1. Prof. Damodar Gautam (94593-94098)

2. Prof. Suchitra Sharma (94599-84392)

B.A. 1st Year (Room No. 301)	1. Prof. Sapna Dogra 98180-77397 2. Prof. Anil Kumar 88942-77248 3. Prof. Suchitra Sharma 94599-84392 4. Prof. Monika Manta 89882-33731
B.A. 2nd Year (Room No. 304)	1. Prof. Damodar Gautam 94593-94098 2. Prof. Kavita Saini 82192-77613
B.A. 3rd Year (Room No. 202)	1. Prof. Ujjawal Rathore 98171-66661 2. Prof. Damodar Gautam 94593-94098
B.Sc. 1st, 2nd & 3rd Year (Room No. 302)	Dr. Ashwani Kumar 70180-72550
B.Com. 1st, 2nd & 3rd Year (Room No. 303)	Prof. Indu Chauhan 94590-94824
	Committee For Change of Subjects
	Prof. Damodar Gautam 94593-94098 Prof. Ujjawal Rathore 98171-66661



## ELIGIBILITY CRITERIA FOR ADMISSION To B.A./B.Sc./B.Com. Course (1st Year)

- i) A pass in the 10+ 2 examination conducted by the HP Board of School Education or an examination accepted as equivalent there to by the various bodies of the HP University.
- ii) Minimum percentage of marks required for admission is as under :
  1. B.A. (Pass Course) : 35%
  2. B.A. (with Maths) : 45% (in aggregate or in Maths)
  3. B.Sc. (Pass Course) : 45%
  4. B.Com. (Pass Course) : 45% (35% for girls, 40% for students who have passed + 2 with Commerce)

### Age Limit

A student who has attained the age of 23 years (25 years for girl students) in case of first year class of + 3 pattern on the first July 2022 will not be admitted. Relaxation of 3 years of age for determination of upper age limit for admission to SC/ST shall be given. The Vice-Chancellor shall have the power to permit age relaxation for reason to be recorded in writing upto a maximum of six months.

- iii) Admission to 3rd Year will be given on roll-on basis. For 2nd Year students provisional Admission will be given & if they fail in more than two courses they will have to repeat previous class.

### OTHER ELIGIBILITY CONDITIONS

1. If a student has a gap of one or more years in studies, he/she will have to submit an affidavit duly attested by the competent authority as a proof of his/her activities during the gap years.
2. A student who has been expelled or rusticated from any college will not be eligible for admission to any course without the prior approval and permission of the Vice-Chancellor.

### SCANNED DOCUMENTS TO BE UPLOADED FOR ADMISSION

1. Matriculation Certificate for date of birth.
2. 10+ 2 Certificate.
3. Applicant's Signature
4. Parents/Guardian Signature
5. Original Character Certificate issued by the institution last attended or by a Gazetted Class-I Officer or the Panchayat Pradhan of the Village in case of private candidates. The character certificate must not have been issued more than six months prior to the date of admission.
6. Passport size photograph.
7. H.P. Domicile Certificate.
8. Category Certificate (SC/ST & Others), if applicable.
9. Copy of Aadhar Card (UID)
10. Affidavit wherever applicable.
11. A student who has passed the previous examination from another board/university must submit original Migration Certificate.

*(Note : All original certificates must be produced at the time of documents verification.)*

## RESERVATION OF SEATS (Ordinance 3.14)

15%, 7.5% and 3% of the seats shall be reserved for SC, ST & differently enabled candidates respectively as per H.P. University 12 seats roster norms. This reservation policy will be applicable to those, who have passed their qualifying examination from H.P. Board or from any other school located within territorial jurisdiction of Himachal Pradesh or bonafide of Himachal Pradesh. Sports and cultural quota will be given for those events which are recognized by HPU sports and co-curricular council. The final decision under sports and cultural quota will be with the committee constituted for the same. For reservation the following roster will be followed :

ROSTER				
120 POINTS RESERVATION ROSTER FOR ADMISSION				
1	26 SC	51	76	101
2	27 ST	52 SC	77	102
3	28	53 ST	78 SC	103
4	29	54	79 SP	104
5	30	55	80 ST	105
6	31	56	81 CUL	106SC
7 SC	32	57	82	107 SC
8	33 SC	58	83	108
9	34 HC	59 SC	84	109
10	35	60 SP	85 SC	110
11	36	61 CUL	86	111
12 SC	37	62	87	112
13 ST	38 CUL	63	88	113 SC
14	39 SC	64	89	114
15	40 SP	65 SC	90	115
16	41 ST	66 HC	91 SC	116
17	42	67 ST	92	117 SP
18 SC	43	68	93 ST	118 CUL
19 SP	44	69	94	119 SC
20 CUL	45	70	95	120 ST
21	46 SC	71	96	
22	47	72 SC	97SC	
23	48	73	98 CUL	
23	49	74	99 SP	
23	50	75	100 HC	
HC-3%	CUL-%	Sp5%	SC15%	ST 7.5%
3	6	6	18	9

Note : One seat in every subject will be reserved for the single girl child over and above the allotted seat.

**PROPOSED SCHEME FOR CHOICE BASED  
CREDIT SYSTEM IN B.Sc.**

	CORE COURSE (12) (6 Credits each)	Ability Enhancement Compulsory Course (AECC) (2) (4 Credits each)	Skill Enhancement Course (SEC) (4) (4 Credits each)	Discipline Specific Elective (DSE) (6) (6 Credits each)	Total Credits
1st Year	DSC - IA	1 (English/Hindi/Skt Communication) 2. Environment Science			44
	DSC - 2A				
	DSC - 3A				
	DSC - 1B				
	DSC - 2B				
	DSC - 3B				
2nd Year	DSC - IC		SEC-I		44
	DSC - 2C		SEC-2		
	DSC - 3C				
	DSC - 1D				
	DSC - 2D				
	DSC - 3D				
3rd Year			SEC-3	DSE-IA	22
			SEC-4	DSE-2A	
				DSE-3A	
				DSE-IB	22
			DSE-2B		
			DSE-3B		

**SCIENCE : B.Sc. (PASS COURSE) 1st Year**

**For Medical Stream**

a) Botany    b) Zoology    c) Chemistry    d) AECC

**For Non-Medical Stream**

a) Physics    b) Chemistry    c) Mathematics    d) AECC



**PROPOSED SCHEME FOR CHOICE BASED  
CREDIT SYSTEM IN B.A./B.Com.**

	CORE COURSE (12) (6 Credits each)	Ability Enhancement Compulsory Course (AECC) (2) (4 Credits each)	Skill Enhancement Course (SEC) (4) (4 Credits each)	Discipline Specific Elective (DSE) (4) (6 Credits each)	Generic Elective (GE (2) (6 credits each)	Total Credits
1st Year	English-1	1 (English/Hindi/Skt Communication)  2. Environment Science				44
	Hindi/Sanskrit-I					
	DSC-1A					
	DSC-2A					
	DSC-1B					
DSC-2B						
2nd Year	English-II		SEC-I			44
	Hindi/Sanskrit-2					
	DSC-IC					
	DSC-2C					
	DSC-ID					
DSC-2D						
3rd Year			SEC-3	DSE-IA	GE-I	22
				DSE-2A		
			SEC-4	DSE-IB	GE-II	22
				DSE-2B		

COMMERCE: B.Com. 1st Year

Financial Accounting BC 1.1

Business Organisation & Management BC 1.2 Business

Law BC 1.3

Business Statistics & Mathematics BC 1.4 English

ENGL101 (Compulsory)

Hindi (Compulsory)

COMMERCE: B.Com. 2nd Year

Company Law BC 2.1

Income Tax Law & Practice BC 2.2

Computer Application in Business BC 2.3 (SEC - I) Corporate

Accounting BC 2.4

Cost Accounting BC 2.5

E-Commerce BC 2.6 (SEC-2)

English ENGL101 (Compulsory)

Hindi (Compulsory)

COMMERCE: 3rd Year

Human Resource Management BC 5.1 (DSE - 1)

Fundamentals of Financial Management BC 5.2 (DSE - 2)

Entrepreneurship BC 5.3 (SEC - 3)

Principles of Micro Economics BC 5.4 (GE-I)

Management Accounting (DSE - 3)

Fundamentals of Investment (DSE - 4)

Personal Selling and Salesmanship BC 3.7 (SEC-4)

Indian Economy BC 3.8 (GE-2)

English (Communication)

Environment Science



## HUMANITIES : 1st Year B.A. (PASS COURSE)

- a) Compulsory Subject : (i) English Compulsory  
(ii) Hindi/Skt Compulsory
- b) (i) English/Hindi/Skt  
(ii) Environmental Science (Ability enhancement Compulsory Courses)
- c) Discipline Specific Core (2 Subjects)  
A Student may choose a combination of two subjects from the Tentative list below :  
Subject Combination

Basket	Subject Combination	
1.	Economics*, Music (Instrumental/ Vocal) Physical Education, History)	Choose any one subject from this basket and one other subject from basket 2 or 3
2.	Mathematics, Pol. Science, Pub. Administration	Choose any one subject from this basket and one other subject from basket 1 or 3
3.	English, Hindi, Sanskrit, Geography, Sociology	Choose any one subject from this basket and one other subject from basket 1 or 2

\* A student is to select total number of two subjects (DSC1 and DSC2), selecting one subject from any of the basket 1, 2 & 3 of subject's combination.

Exception: Combination of Sociology and Hindi/Sanskrit shall also be allowed as DSC-1 & DSC 2.

Note: The number of students opting for history and political science will be restricted to 60 on merit basis. Other students will be asked to opt for other subjects.

B.A. 3rd Year students will have the choice of opting for any one of the following GE (Generic Elective) courses:

1. Sociology
2. Public Administration
3. Music
4. Physical Education
5. Political Science (20 seats).

### POSTS VACANT

At Present the following teaching posts are vacant :

- |              |         |
|--------------|---------|
| 1) Subject   | Vacancy |
| 1) Economics | 01      |
| 2) Chemistry | 02      |
| 3) Physics   | 02      |

## Course Evaluation (Evaluation of the Students)

All courses (Compulsory, Core, Elective) involves an evaluation system that has the following two components:

- i) Continuous Comprehensive Evaluation (CCE) 30% from session 2015-16 onwards
  - ii) Annual Exam/End Year Examination (AE/ESE) 70% from session 2015-16 onwards
- Continuous Comprehensive Evaluation (CCE) would have the following components:
- a) Classroom attendance: Each student will have to attend a minimum of 75% lectures/Tutorials/Practical. Marks = 5

Those students having greater than 75% attendance will be awarded CCE marks as follows:

75 - 79.9 = 1

80 - 84.9 = 2

85 - 89.9 = 3

90 - 94.9 = 4

95 - 100 = 5

b) Mid-Term Tests: One Term Test of 15 marks.

c) Seminar/Assignment/Term Paper 10 marks.

d) Annual Exam / End Year Examination (ESE): This examination will be of three hours duration and will cover the whole syllabus of the courses: 70 marks.

The marks obtained in the CCE and ESE will be combined and used for deciding the course grade that the student will get.

For the purpose of credits determination instruction would be divided into three components:

(i) Lecture (L) of one hour duration

(ii) Tutorials (T) of one hour duration

(iii) Practicals (P) of two hours duration. The credit weightage for a particular course would be : C=

$L+T+P$

## Fee Rules

1. Tuition fee (only for boys & girls from outside HP) shall be charged yearly wise. At the time of admission, students will have to pay the fee for the 12 months i.e. from June to May.
2. Fee and other charges are to be paid (without fine) on the fixed date. After the due dates fine will be charged for the delay. The names of the students will be struck off the rolls if they fail to pay the tuition fee.
3. Fee, fines and other dues once paid shall not be refunded except in accordance with rules at the discretion of the Principal.
4. The students, who do not pay their dues on scheduled dates, will be charged fine of Rs. 1-per day

## Fee Concession

Tuition fee from the following students will not be charged:

- a) Girl Students with Himachali Bonafide certificate will have an exemption from paying tuition fee.
- b) Among real brothers and sisters, only younger will be given half fee concession
- c) Physical disability above 40% (certificate to be issued by the Medical Board)



## FEE FOR THE YEAR 2023-2024

<p>BA 1st Year/Fresh Admissions (General)</p> <p>Boys : 2469 + Practical Subjects</p> <p>Girls + : 1869 + Practical Subjects</p> <ul style="list-style-type: none"> <li>* Including PTA &amp; Univ. Dev. Fund.</li> <li>* Migration Fee (To be paid online to HPU)</li> <li>* Prospectus fee @ Rs. 50 Extra</li> </ul>	<p>BA 1st Year/Fresh Admissions (BPL/IRDP)</p> <p>Boys : 2319+ Practical Subjects</p> <p>Girls + : 1719+ Practical Subjects</p> <ul style="list-style-type: none"> <li>* Including PTA &amp; Univ. Dev. Fund.</li> <li>* Migration Fee (To be paid online to HPU)</li> <li>* Prospectus fee @ Rs. 50 Extra</li> </ul>
<p>BA 2nd Year</p> <p>Boys : 2129 + Practical Subjects</p> <p>Girls + : 1529 + Practical Subjects</p> <ul style="list-style-type: none"> <li>* Including PTA</li> <li>* Prospectus fee @ Rs. 50 Extra</li> </ul>	
<p>BA 3rd Year</p> <p>Boys : 2129 + Practical Subjects</p> <p>Girls : 1529 + Practical Subjects</p> <ul style="list-style-type: none"> <li>* Including PTA</li> <li>* Prospectus fee @ Rs. 50 Extra</li> </ul>	
<p>B.Sc. 1st year/fresh Admissions (Medical)</p> <p>Boys : 3189</p> <p>Girls + : 2589</p> <ul style="list-style-type: none"> <li>* Including PTA Univ. Dev. Fund &amp; Practical</li> <li>* Migration Fee (To be paid online to HPU)</li> <li>* Prospectus fee @ Rs. 50 Extra</li> </ul>	<p>BPL/IRDP</p> <p>Boys : 3039</p> <p>Girls : 2439</p> <ul style="list-style-type: none"> <li>* Including PTA Univ. Dev. Fund &amp; Practical</li> <li>* Migration Fee (To be paid online to HPU)</li> <li>* Prospectus fee @ Rs. 50 Extra</li> </ul>
<p>B.Sc. 1st year/FreshAdmissions (Non-Medical)</p> <p>Boys : 2949</p> <p>Girls :2389</p> <ul style="list-style-type: none"> <li>* Including PTA Univ. Dev. Fund &amp; Practical</li> <li>* Migration Fee (To be paid online to HPU)</li> <li>* Prospectus fee @ Rs. 50 Extra</li> </ul>	<p>BPL/IRDP</p> <p>Boys : 2799</p> <p>Girls : 2199</p> <ul style="list-style-type: none"> <li>* Including PTA Univ. Dev. Fund &amp; Practical</li> <li>* Migration Fee (To be paid online to HPU)</li> <li>* Prospectus fee @ Rs. 50 Extra</li> </ul>

<p>B.Sc. 2nd Year (Medical)</p> <p>Boys : 2849</p> <p>Girls : 2249</p> <p>* Including PTA &amp; Practical</p> <p>* Prospectus fee @ Rs. 50 Extra</p>	<p>B.Sc. 2nd year (Non-Medical)</p> <p>Boys : 2609</p> <p>Girls : 2009</p> <p>* Including PTA &amp; Practical</p> <p>* Prospectus fee @ Rs. 50 Extra</p>
<p>B.Sc. 3rd year (Medical)</p> <p>Boys : 2849</p> <p>Girls : 2249</p> <p>* Including PTA and Practical</p> <p>* Prospectus fee @ Rs. 50 Extra</p>	<p>B.Sc. 3rd year (Non-Medical)</p> <p>Boys : 2609</p> <p>Girls : 2009</p> <p>* Including PTA and Practical</p> <p>* Prospectus fee @ Rs. 50 Extra</p>
<p>B.Com. 1st year/Fresh Admissions</p> <p>Boys : 2649</p> <p>Girls : 2049</p> <p>* Including PTA Univ. Dev. Fund and Practical</p> <p>* Migration fee</p> <p>* Prospectus fee @ Rs. 50 Extra</p>	<p>BPL/IRDP</p> <p>Boys : 2499</p> <p>Girls : 1899</p> <p>* Including PTA Univ. Dev. Fund and Practical</p> <p>* Migration fee</p> <p>* Prospectus fee @ Rs. 50 Extra</p>
<p>B.Com. 2nd year</p> <p>Boys : 2669</p> <p>Girls : 2069</p> <p>* Including PTA and Practical</p> <p>* Prospectus fee @ Rs. 50 Extra</p>	
<p>B.Com. 3rd Year</p> <p>Boys : 2129</p> <p>Girls : 1529</p> <p>* Including PTA &amp; Practical</p> <p>* Prospectus fee @ Rs. 50 Extra</p>	

Note : Students opting for Geography & Music will have to pay Practical Fee (15x12) i.e. Rs. 180 annually along with the Fee and B.Com. 1st Year & 2nd Year students will have to pay computer practical fee (15 x 12) i.e. Rs. 180 per practical/course.



## Committees (2023-24)

1. College Advisory Committee
  1. Prof. Margaret Sebastian (Convener)
  2. Prof. Dharmender Mehta
  3. Prof. Sunil Acharya
  4. Prof. Damodar Gautam
  5. Dr. Ashwani Kumar
2. Anti Ragging cum Drugs Committee
  1. Prof. Sunil Acharya (Convener)
  2. All Teaching Staff
3. Discipline Committee
  1. All Teaching/Non Teaching Staff
4. Prospectus Committee
  1. Prof. Dharmender Mehta (Convener)
  2. Prof. Sunil Acharya
  3. Dr. Ashwani Kumar
5. Time Table Committee
  1. Prof. Dharmender Mehta (Convener)
  2. Prof. Sunil Acharya
  3. Prof. Indu Chauhan
6. Campus Development and Beautification Committee cum Building Committee
  1. Prof. Sunil Acharya (Convener)
  2. Ms. Kusum Lata Sharma
  3. Prof. Damodar Gautam
  4. Prof. Sapna Dogra
  5. Dr. Ashwani Kumar
  6. Sh. Sandesh Kumar (Supdt.)
  7. Sh. Dharam Prakash
7. Sexual Harassment & Women Cell
  1. Prof. Margaret Sebastian (Convener)
  2. Ms. Kusum Lata Sharma
  3. Prof. Monika Manta
  4. Prof. Suchitra Sharma
  5. Prof. Indu Chauhan
  6. Prof. Sapna Dogra
  7. Dr. Ashwani Kumar
8. IQAC/NAAC Committee/UGC/RUSA/NEP
  1. Prof. Dharmender Mehta (Convener)
  2. Prof. Sunil Acharya
  3. Prof. Damodar Gautam
  4. Prof. Sapna Dogra
  5. Dr. Ashwani Kumar
  6. Prof. Anil Kumar
  7. Sh. Jitender Sharma (Supdt.)
  8. Sh. Meen Chand
9. CSCA Election Committee
  1. Prof. Dharmender Mehta (Convener)
  2. Prof. Sunil Acharya
  3. Smt. Kusum Lata Sharma
  4. Prof. Damodar Gautam
  5. Prof. Monika Manta
  6. Prof. Ujjawal Rathore
  7. Prof. Suchitra Sharma
  8. Dr. Ashwani Kumar
10. Purchase Committee
  1. Prof. Sunil Acharya (Convener)
  2. Prof. Damodar Gautam
  3. Prof. Anil Kumar
  4. Sh. Meen Chand
  5. Sh. Dharam Prakash
11. Disaster Management Committee
  1. Prof. Monika Manta (Convener)
  2. Prof. Suchitra Sharma
  3. Prof. Indu Chauhan
12. Sahitya Parishad
  1. Prof. Margaret Sebastian (Convener)
  2. Prof. Ujjawal Rathore
  3. Prof. Sapna Dogra
13. Environment and Nature Club
  1. Prof. Indu Chauhan (Convener)
  2. Prof. Monika Manta
  3. Prof. Suchitra Sharma

4. Prof. Ujjawal Rathore
5. Prof. Kavita Saini

14 Magazine Committee

1. Prof. Sunil Acharya (Editor -in-Chief)
2. Prof. Sapna Dogra (English)
3. Prof. Ujjawal Rathore (Hindi)
4. Prof. Indu Chauhan (Science)
5. Dr. Ashwani Kumar (Commerce)
6. Prof. Suchitra Sharma (Pahari)

15 Sports Committee/Auditorium Committee

1. Prof. Dharmender Mehta (Convener)
2. Prof. Kavita Saini
3. Prof. Anil Kumar
4. Dr. Ashwani Kumar
5. Sh. Padam Singh (LA)

16 Fee/Scholarship Committee

1. Prof. Dharmender Mehta (Convener)
2. Prof. Damodar Gautam
3. Prof. Suchitra Sharma
4. Prof. Monika Manta
5. Prof. Indu Chauhan

17. H.P.U Youth Festival/Sports Committee

1. Prof. Dharmender Mehta (Convener)
2. Prof. Ujjawal Rathore
3. Prof. Kavita Saini
4. Prof. Sapna Dogra
5. Prof. Anil Kumar

18 NSS Programme Officer

1. Prof. Ujjawal Rathore

19 Rangers & Rovers

1. Prof. Suchitra Sharma
2. Prof. Anil Kumar

20 NCC Unit

1. Prof. Kavita Saini

21 Canteen Committee

1. Prof. Sunil Acharya (Convener)
2. Prof. Damodar Gautam

3. Dr. Ashwani Kumar

22 Bus Pass/ University Form Attestation Committee

1. Prof. Damodar Gautam (Convener)
2. Prof. Indu Chauhan
3. Prof. Sapna Dogra
4. Dr. Ashwani Kumar

23 House Examination Committee

1. Prof. Sunil Acharya (Convener)
2. Prof. Damodar Gautam
3. Prof. Suchitra Sharma
4. Dr. Ashwani Kumar
5. Sh. Dharam Prakash
6. Sh. Ali Mohammed (Peon)
7. Sh. Jagat Ram (Peon)

24 Library Committee

1. Ms. Kusum Lata Sharma (Convener)
2. HOD's of All Department

25 Career Counseling and Placement cell

1. Dr. Dharmender Mehta (Convener)
2. Prof. Sunil Acharya
3. Prof. Damodar Gautam
4. Dr. Ashwani Kumar

26 ICT/Computer Committee

1. Prof. Dharmender Mehta (Convener)
2. Dr. Ashwani Kumar
3. Sh. K.D. Verma

27 Red Ribbon Club

1. Prof. Indu Chauhan

28 Refreshment Committee

1. Prof. Sunil Acharya (Convener)
2. Prof. Damodar Gautam
3. Prof. Indu Chauhan
4. Prof. Sapna Dogra
5. Sh. Surya Prakash (LA)
6. Sh. Padam Singh



29 Sitting/Decoration Committee

1. Ms. Kusum Lata (Convener)
2. Prof. Damodar Gautam
3. Prof. Indu Chauhan
4. Sh. Surya Prakash
5. Sh. Padam Singh
6. Sh. Sh. Bhoop Ram
7. Sh. K.D. Verma
8. Sh. Ali Mohammed (Peon)
9. Sh. Mohender (Peon)

30 OSA Committee

1. Prof. Kavita Saini (Convener)
2. Sh. Jitender Sharma (Supdt.)
3. Sh. Padam Singh
4. Sh. Dharam Prakash

31 PTA Committee

1. Mrs. Kusum Lata Sharma (Convener)
2. Prof. Suchitra Sharma
3. Prof. Ujjawal Rathore
4. Dr. Ashwani Kumar

32 Annual Prize Distribution Committee

1. Prof. Margaret Sebastian (Convener)
2. Prof. Dharmender Mehta
3. Prof. Sunil Acharya
4. Prof. Indu Chauhan

33 Stage Committee/Press Committee

1. Prof. Damodar Gautam (Convener)
2. Prof. Ujjawal Ratore

3. Prof. Suchitra Sharma

4. Prof. Monika Manta

5. Prof. Anil Kumar

6. Prof. Sapna Dogra

7. Sh. Padam

8. Sh. K.D. Verma

34 Bursar

Dr. Ashwani Kumar

35 BCA (Add on Courses)

1. Dr. Ashwani Kumar (Co-ordinator)

2. Sh. Meen Chand

3. Sh. K.D Sharma

36 Admission Committee

1. Prof. Margaret Sebastian-Dean

2. Prof. Dharmender Mehta-Dean (Commerce)

3. Prof. Sunil Acharya-Dean (Arts)

4. Prof. Indu Chauhan-Dean (Science)

37 Energy Club

1. Ms. Kusum Lata Sharma (Convener)

2. Dr. Indu Chauhan

3. Prof. Monika Manta

38 Road Safety Club

1. Prof. Damodar Gautam (Convener)

2. Prof. Monika Manta

3. Prof. Suchitra Sharma

4. Prof. Anil Kumar

5. Dr. Ashwani Kumar

Note : In addition to these some more committees will be formed during the session as and when required.

## RAGGING - A PUNISHABLE OFFENCE

The college cautions the students studying and seeking admission in it that Ragging is a criminal offence. It is entirely banned in all its forms- physical, verbal and emotional. It also includes mental torture inflicted by any individual or group through words or conduct. Anyone who creates an apprehension in the minds of the students that they cannot pursue their studies without any mental disturbance would be considered aiding and abetting ragging.

This is informed for the conscious notice of the students, parents and guardians that our institution abides by the latest judgement given by the Learned Supreme Court of India regarding this offence. The guilty students would be punished with any one or a combination penalties listed below:

- Debarring from any test and from representing in any meet. Rustication from the institution which means the loss of one academic year i.e. the students concerned shall not be allowed to appear in any university examination during the academic year in which he/she is rusticated.
- Cancellation of admission and expulsion with subsequent bar on ever seeking admission at the institution.
- Fine upto Rs. 2.5 Lakh (Rupees two lakhs and fifty thousand only). Suspension from classes and other academic privileges: withholding, debarring scholarship or fellowship.
- Our institution keenly yearns for the strict compliance of students and parents. This Punishable offence is strictly prohibited within or outside the college campus. Any student who directly or indirectly commits, participates, aids, abets or instigates ragging shall be considered guilty of indulging in ragging and will be punished in accordance with the abovementioned charter of punishment.

The college has constituted an anti-ragging committee to prevent any occurrence of ragging in its campus. The students are directed to approach the following members of the committee just in case of ragging as described in the first paragraph.

Co-ordinator	Dr. Deepak K. Sharma	Mob.: 98052-62849
Convener	Prof. Sunil Acharya	Mob.: 94183-40604
Member	All Teaching Staff	

The student can also report to any of the following, if he/she falls victim to ragging:

Vice Chancellor	HP University, Shimla, 0177-283363 (Off.)	0177-280252 (Res.)
Registrar	HP University, Shimla, 0177-2830912 (Off.)	0177-2653228 (Res.)
Principal	Govt. College Sunni, 0177-2786567 (Off.)	0177-2786566 (Off.)
Superintendent	Govt. College Sunni, 0177-2786567 (Off.)	0177-2786566 (Off.)



## CONDUCT AND DISCIPLINE

A student is defined as one who devotes his/her time in the pursuit of knowledge by engaging in fruitful studies. This is only possible if students help the college staff in surging up a conducive and healthy environment in the college. For maintaining discipline in the college campus, the Principal can impose fine, suspension or expulsion of any student who is found indulging in such misconduct as listed below.

- a)
  - i) Ragging is banned in the institution and any act of ragging in the campus will be severely dealt with. Ragging implies harassment/physical or mental torture to another student by a student or a group of students. Any student found associating in such notorious activities will be guilty of gross misconduct and can cause his/her expulsion from the college. Further, legal proceedings under criminal law shall be initiated and any person who is proved to be indulged in ragging shall on conviction be punished with imprisonment for a term which may extend to three years or with fine which may extend to fifty thousand rupees or with both.
  - ii) Anybody found guilty of writing obscenities/dirty words on black boards, walls or furniture.
  - iii) Aimlessly loitering in the corridors, raising noise there or attempting to disturb classes.
  - iv) Smoking or taking drugs/alcohol/chewing paan/chewing gum/gutka & spitting inside the college building. [A fine of Rs 200/- (minimum) will be imposed for the offence.]
  - v) Use of Mobile Phones inside the college building is strictly prohibited as per H.P. Govt. Notification. [A fine of Rs 500/- minimum will be charged from the guilty student.]
  - vi) To pluck flowers or damage plants [a fine of Rs 150/- (minimum)]
  - vii) Any attempt to damage the furniture, window panes or other property in the campus. (Damage or loss will be charged from the defaulter).
  - viii) To fiddle with the electric installations.
  - ix) To indulge in any rash/unbecoming behavior.
  - x) To use unfair means in the examinations.
  - xi) To bring outsiders to the college is strictly prohibited and attracts heavy fines, rustication and even expulsion.
  - xii) To paste notice, hand bills, pamphlets on notice boards without the prior permission of the Principal. Writing slogans and pasting handbills, pamphlets or notices on the walls of the college campus (including boundary walls) is strictly prohibited and may attract heavy fine, rustication or expulsion.
  - xiii) Students creating disturbance in corridors by shouting, exploding crackers or kicking doors of the lecture room etc. will be fined amounting to rupees 500/- . A strict disciplinary action will be taken against the defaulters.
  - xiv) Mobile usage in class rooms will attract -a fine of Rs. 500/-
- b) Every student should carry his/her identity card which is issued to the students after admission. It should be shown/produced on demand.
- c) Students who participate in sports or other extracurricular activities/educational tours must produce written permission from their parents/guardians.
- d) Parents/guardians are requested to remain in touch with the Principal and the concerned teachers regarding the progress of their wards in the college.
- e) Whenever the parents/ guardians are requested to meet the Principal in connection with some problems regarding their wards, they should immediately come to the college.

## STUDENTS CHARTER

Student charter is a document /an instrument that defines and confers rights, responsibilities and privileges of students in the College/University with the aim of achieving excellence in pursuit of education and learning through quality assurance. The students have to be aware of their rights and responsibilities and this will help the College to impart quality education to the learners in a better way. In order to fulfill the creative and professional potential of students they need to know what to expect from college - and what the college expects from them. The quality of the services that we believe the students are entitled to be balanced with responsibilities placed on them. The Student Charter is jointly developed by the members of advisory council of the college, members of IQAC and PTA, students, and the CSCA. The Charter will be reviewed and updated each year.

## ROLE OF THE COLLEGE

ABV Govt. Degree College Sunni shall:

- Value social justice, equality and ethical practices
- Make its students aware of goals of the college, study programs, delivery means and assessment objectives at the time of admission, student induction and counseling for various programs.
- Follow student focused/centric approach towards learning and provision of efficient and timely student services.
- Ensure intellectual independence, freedom of enquiry and spirit of scientific temper.

## RESPONSIBILITIES OF STUDENTS TOWARDS COLLEGE

Students shall:

- Understand, appreciate and follow the College's Motto.
- Make optimum use of the learning resources available in the College.
- Actively participate in academically enriching programs such as seminars, workshops etc.
- Follow moral and constitutional values as enshrined in our multidimensional culture and Constitution of India.
- Respect and celebrate the diversity of ideas, multiculturalism and inclusiveness without any preconceived notions of caste, creed and religion.
- Abide by the decisions of the College/University as decided by the various statutory bodies of the College/University or the executive authorities from time to time.
- Always strive for Excellence.
- Students' Union or CSCA will work with staff and students of the College to promote and implement the principles of this Charter.