

**ATAL BIHARI VAJPAYEE
GOVERNMENT DEGREE COLLEGE SUNNI**
DIST. SHIMLA 171301 (H.P.)
(a co-educational institution)



PROSPECTUS

2020-21

Arts

Science

Commerce

Tel./Fax: 0177-2786566/67
email: principalgcsunni@gmail.com
website: www.gcsunni.in

ONLINE ADMISSION SCHEDULE FOR 2020-21

(As notified by the Govt.)

Submission of Online Admission Forms(BA/ B.Com/B.Sc 1st, 2nd and 3rd Year)	Extended till 20th August 2020
Online Fee Payment/Documents Verification	Applicants will be contacted on their Email/Mobile Number

IMPORTANT INSTRUCTIONS

1. All admissions are provisional Subject to the approval of the University.
2. All the Students/parents/guardians are advised to read the instructions given in the prospectus carefully and ignorance about the rules will not be an excuse on their part.
3. A students seeking admission in the college for first time in any course must be accompanied by the parents/guardians at the time of documents verification.
4. A student has to be present before the committee in person along with the original documents at the time of admission/documents verification.
5. The relation to the local guardian (if any) must be carefully mentioned while filling online admission form. PTA membership is compulsory.
6. Admission of the student shall be cancelled without any reason if found involved in ragging. Criminal proceedings would be initiated against him/her as per Hon'ble Supreme Court directions.
7. To avail fee concession, the girl students must upload copy of HP bonafide certificate and it will be verified at the time of documents verification.
8. The information in the handbook about admission and other activities is subject to change by university/competent authorities without any prior notice.
9. The students, who have appeared in 1st year and 2nd year, will take online admission in 2nd year and 3rd year on roll on basis as per schedule without waiting for the result of 1st year and 2nd year.

Note: All the students are directed to read the notices displayed on the Notice Boards/College website (www.gcsunni.in) every day and act accordingly.



Principal's Message

*Teaching
is more than imparting knowledge
it is inspiring change*

*Learning
is more than absorbing facts,
it is acquiring understanding*

--- William Author Ward

Dear students,

The process of learning goes on unceasingly throughout life and if you are determined to learn, no one can stop you. So, one should be ever willing to learn as life never stops teaching. Educational institutions provide the requisite environment for the teaching-learning process.

You are indeed blessed to have got an opportunity to get education at one of the best colleges of Himachal. This college has the privilege of having exquisite surroundings; a serene, harmonious ambiance and apt infrastructure. The college can boast of having dedicated, knowledgeable, talented teachers and a committed, supportive administrative/non-teaching staff.

Welcome to this great institution of higher learning !

I hope you will come as eager, enthusiastic seekers of knowledge and also participate zestfully in the various co-curricular activities so that there is holistic growth and development of your personality. During your stay in this college may you blossom into empowered, sensitive and enlightened individuals !

Neena Gupta

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ATAL BIHARI VAJPAYEE GOVT. DEGREE COLLEGE SUNNI

AN INSIGHT

Government College Sunni came into being in 2006. Sunni town (Lat. 31.24 degree N, Long. 77.12 E), a pristine place, rests deep in a scenic valley and is at a distance of about 50 kms from Shimla on the state highway 13. It is en route to the famous tourist spot Tattapani. Initially the college started functioning in Govt. Sr. Sec. School, Sunni temporarily and later was shifted to the building formerly known as Intern Medical Hostel, IGMC. The college started functioning from the new building w.e.f. September, 2012. In Oct. 2018 the college was renamed as Atal Bihari Vajpayee Govt. Degree College, Sunni.

This new majestic college building is situated at a distance of about 500 mts. from Sunni bus station and is beautifully laid out on the sylvan Himalayan foot hills on the left bank of the mighty river Satluj. However, now, the back waters of the Kol Dam reservoir have formed a lake which has further enhanced the charm and beauty of the place. Thus the college campus having a picturesque, serene location provides an ideal ambience for the seekers of learning. The sprawling campus is spread over an area of 12 acres. The new magnificent building has more than 15 spacious, airy and well lighted lecture theaters and rooms, a well - stocked library and a reading room, well equipped laboratories, a computer lab and many other essential features.

The College is affiliated to H.P. University and offers courses in Arts, Commerce and Science.

In Arts there are 12 disciplines of Humanities and Social Sciences. In Science, this college provides the best of laboratory facilities for both Medical and Non-medical streams.

The new features added to the college include CCTV cameras, a seminar room, six smart class rooms, a gymnasium, separate rooms for different departments and wi-fi facility. The panoramic, vast, new sports ground is fully functional. The Physical Education (sports) department of the college can boast of having the best quality equipments especially for games like boxing, hockey, cricket, volley ball, badminton, kabaddi, basket ball and table tennis. The computer lab of the college is well-equipped with a total number of 30 latest computers, with broad band connection. Fire extinguishers have also been installed as safety measure for the campus, solar lights have also been installed at various places in the campus, a solar power plant with a capacity of 25 KW has been installed. Under the guidance of the Principal and the staff, NSS volunteers of the college have developed a "Tarun - Triveni Vatika" as part of campus beautification.

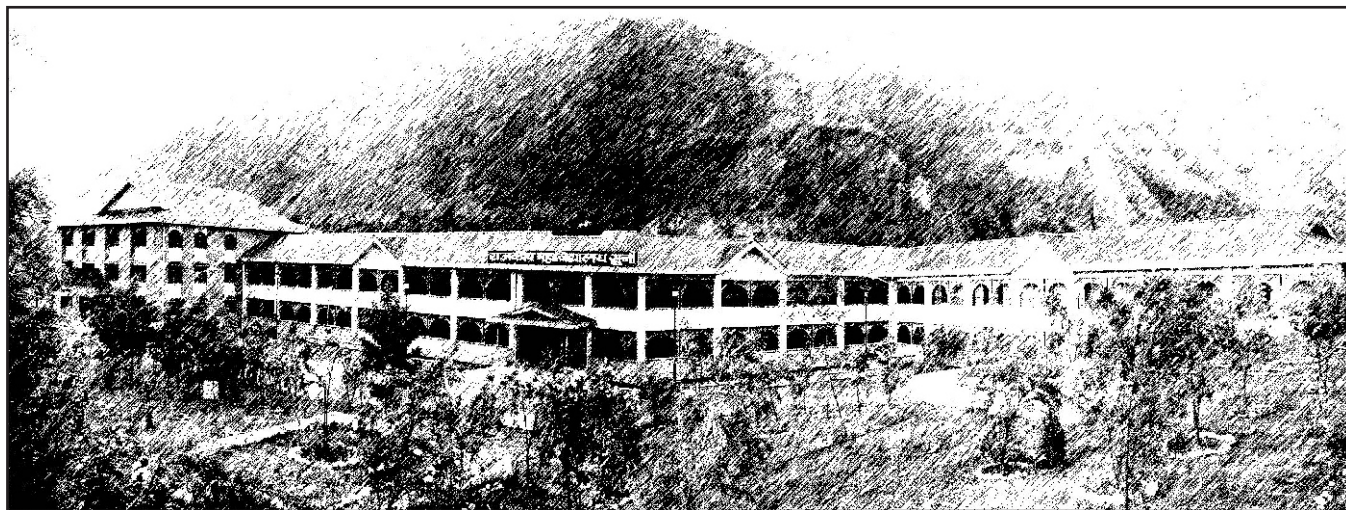
For the all-round development of the students, a number of subject societies and clubs exist. The students get ample opportunity to exhibit their talent in the various activities organised by these societies throughout the session. The college has one unit under National Service Scheme (NSS), a Rovers & Rangers unit and an active NCC wing. The College Magazine '**Taptdhara**' is published every year which gives an opportunity to the students to express their ideas and views and sharpen their writing skills. The Parent-Teachers' Association (PTA) is contributing a great deal in the developmental activities of the college. The students of this college have set a glorious record of academic excellence by bagging merit positions in university examination and other fields.

Thus the college is now making rapid progress in the field of education by providing all the facilities available in any city college. This institution aims to bring about a transformation in the lives of students and people of rural Shimla.

The motto of the college is "स्वयंप्रभा समुज्ज्वला" 'Swayamprabha Samujjwala' i.e.

*Let your own guiding light
Enlighten the whole world equally*

The aim of this college is not merely to equip the students academically but also to provide a requisite environment and training to enable them to blossom into truly humane, serviceful and integrated personalities.



Sketch of ABV Govt. Degree College Sunni

ADMISSION COMMITTEES (2020-21)

Prof. Surinder Sharma

9418352376

Dean (Arts)

Dr. Neena Gautam

9418588877

Dean (Science)

Dr. Harish Kumar Gupta

7018971234

Dean (Commerce)

Admission Guidance Committee

1. Dr. Harish Gupta (7018971234)
2. Dr. N.K. Verma (9418186959)
3. Dr. Neena Gautam (9418588877)

B.A. Ist Year
(Room no. 301)

1. Dr N.K. Verma (9418186959)
2. Prof. Rajesh Kumar (8629058883)
3. Prof. Praveen Sharma (8219899930)
4. Prof. Ujjawal Rathor (9817166661)
5. Sh. Padam Singh (LA)

B.A. 2nd Year.
(Room no. 304)

1. Prof. Shradha Shandil (7018896585)
2. Prof. Kavita Seni (8894897617)
3. Smt. Mangla Devi LA

B.A. 3rd Year
(Room no. 202)

1. Prof. Chander Verma (9418400506)
2. Prof. Monika (8988233731)
3. Sh. Bhoop Ram LA

B.Sc. 1st, 2nd and 3rd Year
(Room no. 302)

1. Dr. Mansi Harish (9418325785)
2. Prof. Indu Chauhan (9459094824)
3. Sh. Om Prakash LA

B.Com. Ist, 2nd Year & 3rd Year.
(Room no. 303)

1. Prof. Anupam Verma (8988364512)
2. Prof. Suchitra (9459984392)
3. Prof. Tanuj Sharma (8894791568)
4. Sh. Amar Singh LA

Committee for Change of subjects

1. Prof. Margret Sebastian (9418487202)
2. Dr. Pratima Kapoor (9816405777)

ELIGIBILITY CRITERIA FOR ADMISSION

To B.A. / B.Sc. / B.Com Course (Ist Year)

- i) A pass in the 10+2 examination conducted by the HP Board of School Education or an examination accepted as equivalent there to by the various bodies of the HP University.
- ii) Minimum percentage of marks required for admission is as under:
 1. B.A. (Pass Course) : 35%
 2. B.A. (with Maths) : 45% (in aggregate or in Maths)
 3. B.S.c. (Pass Course) : 45%
 4. B.Com. (Pass Course) : 45% (35% for girls; 40% for students who have passed +2 With Commerce)

Age Limit:

A student who has attained the age of 23 years (**25 years for girl students**) in case of first year class of +3 patterns on the first July 2020 will not be admitted. Relaxation of 3 years of age for determination of upper age limit for admission to SC/ ST shall be given. The Vice- Chancellor shall have the power to permit age relaxation for reason to be recorded in writing upto a maximum of six months.

- iii) **Admission to 3rd Year will be given on roll - on basis. For 2nd year students provisional Admission will be given & if they fail in more than two courses they will have to repeat previous class.**

OTHER ELIGIBILITY CONDITIONS

1. If a student has a gap of one or more years in studies, he/she will have to submit an affidavit duly attested by the competent authority as a proof of his/her activities during the gap years.
2. A student who has been expelled or rusticated from any college will not be eligible for admission to any course without the prior approval and permission of the Vice-Chancellor.

SCANNED DOCUMENTS TO BE UPLOADED FOR ADMISSION

1. Matriculation Certificate for date of birth.
2. 10+2 certificate.
3. Applicants Signature
4. Parents/ Guardian Signature
5. Original Character certificate issued by the institution last attended or by a gazetted class-I officer or the Panchayat Pradhan of the Village in case of private candidates. The character certificate must not have been issued more than six months prior to the date of admission.
6. Passport size photograph.
7. HP Domicile Certificate.
8. Category Certificate (SC/ST & others), if applicable.
9. Copy of Aadhar Card (UID)
10. Affidavit wherever applicable
11. A student who has passed the previous examination from another board/ university must submit original Migration Certificate

(Note: All original certificates must be produced at the time of documents verification.)

ADMISSION PROCEDURE

1. All admissions will be done online. Every applicant should procure the Prospectus soft copy from college website i.e. www.gcsunni.in and all the students must apply online for admissions by 31st July 2020. The application form is to be filled carefully and after reading all the rules and eligibility conditions given in the prospectus.
2. The 1st year students will have to appear before the admission committee for verification along with all the original documents after 31st July 2020.
3. All the 2nd and 3rd year students will apply for roll on admissions and they must upload scanned copy of College Identity card/Examination Admit Card/certificate of examination last passed.
4. All the students will deposit his/her fee online or will be contacted on their email/mobile no. (In case of any query the students can contact admission guidance committee given in the prospectus).

NOTE: All the admissions are provisional subject to rules and regulations and approval of the H.P. University. The college assumes no responsibility in case the admission of a student is not approved by the University due to any reason whatsoever i.e. giving incomplete/false information/ certificates, concealing necessary facts or choosing wrong combination of subjects etc. Consult the admission committees to conform the eligibility of the candidate. Parents/ Guardian of the student must accompany their ward at the time of admission.

MODE OF SELECTION

1. The admission to BA/B.Sc./ B.Com course will be made on the basis of merit of the qualifying examination. As per H.P. University rules. 75% seats will be filled out of the candidates who passed their 10+2 examination from the school situated in H.P. Remaining 25% seats will be filled on all India bases. Other reservation of H.P. University shall be applicable.
2. In Humanities, the number of students will be restricted to 80 per subject on merit bases.

CHANGE OF SUBJECT / FACULTY

Change of Subject / Faculty is permissible only in the first year within 10 days of the commencement of teaching. No change of subject will be allowed after that.

Migration : (Ordinance 3.11) - The admission of the students migrating during the same session from one affiliated college or institution (including the Directorate of Correspondence Course) shall be governed by the regulations framed by the Executive Council of the H.P.U.

RESERVATION OF SEATS (Ordinance 3.14)

15%, 7.5% and 3% of the seats shall be reserved for SC, ST & disabled candidates respectively as per H.P. University 12 seats roster norms. This reservation policy will be applicable to those, who have passed their qualifying examination from HP Board or from any other school located with territorial jurisdiction of Himachal Pradesh or bonafide of Himachal Pradesh. Sports and cultural quota will be given for those events which are recognised by HPU sports and co-curricular council. The final decision under sports and cultural quota will be with the committee constituted for the same. For reservation the following roster will be followed :

ROSTER				
120 POINTS RESERVATION ROSTER FOR ADMISSION				
1	26SC	51	76	101
2	27ST	52SC	77	102
3	28	53ST	78SC	103
4	29	54	79SP	104
5	30	55	80ST	105
6	31	56	81CUL	106SC
7SC	32	57	82	107SC
8	33SC	58	83	108
9	34HC	59SC	84	109
10	35	60SP	85SC	110
11	36	61CUL	86	111
12SC	37	62	87	112
13ST	38CUL	63	88	113SC
14	39SC	64	89	114
15	40SP	65SC	90	115
16	41ST	66HC	91SC	117SP
17	42	67ST	92	118CUL
18SC	43	68	93ST	119SC
19SP	44	69	94	120ST
20CUL	45	70	95	
21	46SC	71	96	
22	47	72SC	99SC	
23	48	73	98CUL	
24	49	74	99SP	
25	50	75	100HC	
HC-3%	CUL-%	Sp5%	SC 15%	ST7.5%
3	6	6	18	9

Note: One seat in every subject will be reserved for the single girl child over and above the allotted seat.

UGC CHOICE BASED CREDIT SYSTEM (CBCS)

Note: Executive Council of Himachal Pradesh University has approved the adoption of New CBCS of UGC on 30/05/2016 from the academic session 2016-17 onward.

Advantages of the choice based credit system:

- Shift in focus from the teacher-centric to student-centric education.
- Students may undertake as many credits as they can cope with (without repeating all courses in a given Year if they fail in one/more courses).
- CBCS allows students to choose inter-disciplinary, intra-disciplinary courses, skill oriented papers (even from other disciplines according to their learning needs, interests and aptitude) and more flexibility for students).
- CBCS makes education broad-based and at par with global standards. One can take credits by combining unique combinations. For example, Physics with Economics, Microbiology with Chemistry or Environment Science etc.
- CBCS offers flexibility for students to study at different times and at different institutions to complete one course (ease of mobility of students). Credits earned at one institution can be transferred to another institution.

CHOICE BASED CREDIT SYSTEM (CBCS)

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective or skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

COURSES OF STUDY

1. Discipline Specific Core (DSC) Course: A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
2. Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/ subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

Discipline Specific Elective (DSE) Course: Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

Dissertation / Project Work: An elective course of 6 credits, designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

Generic Elective Course (GE): An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure to other subjects/disciplines is called a Generic Elective Course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC). “AECC” courses are the courses based upon the content that leads to knowledge enhancement. (I) Environmental Science, (II) English / MIL Communication. These are mandatory for all disciplines. AEEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

Ability Enhancement Compulsory Course (AECC): Environmental Science, English Communication/MIL Communication. (Sanskrit/Hindi)

Skill Enhancement Courses (SEC) (Minimum 4): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

Introducing Research Component in Under-Graduate Courses

Project work/Dissertation is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation/difficult problem. A Project/Dissertation work would be of 6 credits. A Project / Dissertation work may be given in lieu of a discipline specific elective paper.

Implementation:

1. The CBCS may be implemented in Central/State Universities subject to the condition that all the stakeholders agree to common minimum syllabi of the core papers and at least follow common minimum curriculum as fixed by the UGC. The allowed deviation from the syllabi being 20 % at the maximum.

2. The universities may be allowed to finally design their own syllabi for the core and elective papers subject to point no. 1. UGC may prepare a list of elective papers but the universities may further add to the list of elective papers they want to offer as per the facilities available.
3. Number of Core papers for all Universities has to be same for both UG Honors as well as UG Program.
4. Credit score earned by a student for any elective paper has to be included in the student's overall score tally irrespective of whether the paper is offered by the parent university (degree awarding university/institute) or not.
5. For the introduction of AE Courses, they may be divided into two categories:
 - a) AE Compulsory Courses: The universities participating in CBCS system may have common Curriculum for these papers. There may be one paper each in the 1st year viz.
(i) English/MIL Communication, (ii) Environmental Science.
 - b) Skill Enhancement Courses: The universities may decide the papers they may want to offer from a common pool of papers decided by UGC or the universities may choose such papers themselves in addition to the list suggested by UGC. The universities may offer one paper per Year for these courses. (2 papers/year)
6. The university/Institute may plan the number of seats per elective paper as per the facility and infrastructure available.
7. An undergraduate degree with Honors in a discipline may be awarded if a student completes 14 core papers in that discipline, 2 Ability Enhancement Compulsory Courses (AECC), minimum 2 Skill Enhancement Courses (SEC) and 4 papers each from a list of Discipline Specific Elective and Generic Elective papers respectively.
8. An undergraduate Program degree in Science disciplines may be awarded if a student completes 4 core papers each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 papers each from a list of Discipline Specific Elective papers based on three disciplines of choice selected above, respectively.
9. An Undergraduate program degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice, 2 core papers each in English and MIL respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 papers each from a list of Discipline Specific Elective papers based on the two disciplines of choice selected above, respectively, and two papers from the list of Generic Elective papers.
10. For the purpose of computation of work-load the following mechanism may be adopted:
 - i) 1 Credit = 1 Theory period of one hour duration
 - ii) 1 Credit = 1 Tutorial period of one hour duration
 - iii) 1 Credit = 1 Practical period of one hour duration

PROPOSED SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.Sc.

	CORE COURSE(12) (6 Credits each)	Ability Enhancement Compulsory Course (AECC) (2) (4 Credit each)	Skill Enhancement Course (SEC) (4) (4 Credit each)	Discipline Specific Elective DSE (6) (6 Credit each)	Total Credits		
1st Year	DSC - 1A	(English/ Hindi/Skt. Communication)/ Environment Science			44		
	DSC - 2A						
	DSC - 3A						
	DSC - 1B						
	DSC - 2B						
	DSC - 3B						
2nd Year	DSC - 1C		SEC-1		44		
	DSC - 2C						
	DSC - 3C						
	DSC - 1D		SEC-2				
	DSC - 2D						
	DSC - 3D						
3rd Year			SEC-3	DSE-1A	22		
				DSE-2A			
				DSE-3A			
					SEC-4	DSE-1B	22
						DSE-2B	
						DSE-3B	

SCIENCE: B.Sc. (PASS COURSE) Ist Year

For Medical Stream

a) Botany b) Zoology c) Chemistry d) AECC

For Non-Medical Stream

a) Physics b) Chemistry c) Mathematics d) AECC

PROPOSED SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.A. /B.Com.

	CORE COURSE(12) (6 Credits each)	Ability Enhancement Compulsory Course (AECC) (2) (4 Credits each)	Skill Enhancement Course (SEC) (4) (4 Credits each)	Discipline Specific Elective (DSE) (4) (6 Credits each)	Generic Elective GE(2) 6 Credits each	Total Credits
1st Year	English -I	(English/ Hindi/Skt. Communication)/ Environment Science				44
	Hindi/Sanskrit-1					
	DSC - 1A					
	DSC - 2A					
	DSC - 1B					
DSC - 2B						
2nd Year	English -II		SEC-1			44
	Hindi/Sanskrit-2					
	DSC - 1C		SEC-2			
	DSC - 2C					
	DSC - 1D					
DSC - 2D						
3rd Year			SEC-3	DSE-1A	GE-I	22
				DSE-2A		
			SEC-4	DSE-1B	GE-II	22
				DSE-2B		

COMMERCE: B.Com. Ist Year

Financial Accounting BC 1.1
 Business Organisation & Management BC 1.2 Business
 Law BC 1.3
 Business Statistics & Mathematics BC 1.4 English
 ENGL101 (**Compulsory**)
 Hindi (**Compulsory**)

English (Communication)

Environment Science

COMMERCE: B.Com. 2nd Year

Company Law BC 2.1
 Income Tax Law & Practice BC 2.2
 Computer Application in Business BC 2.3 (SEC - 1) Corporate
 Accounting BC 2.4
 Cost Accounting BC 2.5
 E- Commerce BC 2.6 (SEC - 2)
 English ENGL101 (**Compulsory**)
 Hindi (**Compulsory**)

COMMERCE: 3rd Year

Human Resource Management BC 5.1 (DSE - 1),
 Fundamentals of Financial Management BC 5.2 (DSE - 2)
 Entrepreneurship BC 5.3 (SEC - 3)
 Principles of Micro Economics BC 5.4 (GE-1)
 Management Accounting (DSE – 3)
 Fundamentals of Investment (DSE – 4)
 Personal Selling and Salesmanship BC 3.7 (SEC-4)
 Indian Economy BC 3.8 (GE-2)

HUMANITIES: Ist YEAR B.A. (PASS COURSE)

a) Compulsory Subject : (i) English Compulsory (ii) Hindi/Skt. Compulsory

b) English/Hindi/Skt. (ii) Environmental Science (Ability Enhancement Compulsory Courses)

c) Discipline Specific Core (2 Subjects)

The candidate may choose a combination of two subjects from the TENTATIVE list below:

SUBJECT COMBINATION

Basket	Subject Combination	
1.	Economics*, Music (Instrumental /Vocal) Physical Education, History	Choose any one subject from this basket and one other subject from basket 2 or 3
2.	Mathematics, Pol. Science, Pub. Administration.	Choose any one subject from this basket and one other subject from basket 1 or 3
3.	English, Hindi, Sanskrit, Geography, Sociology*	Choose any one subject from this basket and one other subject from basket 1 or 2

A student is to select total number of two subjects (DSC1 and DSC2), selecting one subject from any of the basket 1, 2 & 3 of subject's combination.

Exception: Combination of Sociology and Hindi/Sanskrit shall also be allowed as DSC-1 & DSC 2.

Further if DSC- I is opted then combination with JMC and History may be allowed.

Note: The number of students opting for history and political science will be restricted to 80 on merit basis. Other students will be asked to opt other subjects.

Course Evaluation (Evaluation of the Students)

All courses (Compulsory, Core, Elective involves an evaluation system that has the following two components:

- i) Continuous Comprehensive Evaluation (CCE) 30% from session 2015-16 onwards
 - ii) Annual Exam/End Year Examination (AE/ESE) 70% from session 2015-16 onwards
- Continuous Comprehensive Evaluation (CCE) would have the following components:
- a) Classroom attendance: Each student will have to attend a minimum of 75% lectures/Tutorials/ Practical. Marks = 5

Those students having greater than 75% attendance will be awarded CCE marks as follows:

$$75 - 79.9 = 1$$

$$80 - 84.9 = 2$$

$$85 - 89.9 = 3$$

$$90 - 94.9 = 4$$

$$95 - 100 = 5$$

- b) Mid -Term Tests: One Term Test of 15 marks.
- c) Seminar/Assignment/Term Paper 10 marks.
- d) Annual Exam / End Year Examination (ESE): This examination will be of three hours duration and will cover the whole syllabus of the courses: 70 marks.

The marks obtained in the CCE and ESE will be combined and used for deciding the course grade that the student will get.

For the purpose of credits determination instruction would be divided into three components :

- (i) Lecture (L) of one hour duration
- (ii) Tutorials (T) of one hour duration
- (iii) Practicals (P) - of two hours duration. The credit weightage for a particular course would be:
 $C = L+T+P$.

Fee Rules

1. Tuition fee (only for boys & girls from outside HP) shall be charged yearly wise. At the time of admission, students will have to pay the fee for the 12 months i.e. from June to May.
2. Fee and other charges are to be paid (without fine) on the fixed date. After the due dates fine will be charged for the delay. The names of the students will be struck off the rolls if they fail to pay the tuition fee.
3. Fee, fines and other dues once paid shall not be refunded except in accordance with rules at the discretion of the Principal.
4. The students, who do not pay their dues on scheduled dates, will be charged fine of Rs.1/- per day.

Fee Concession:

Tuition fee from the following students will not be charged:

- a) Girl Students with Himachali Bonafide certificate will have an exemption from paying tuition fee.
- b) Among real brothers and sisters, only younger will be given half fee concession.
- c) Physical disability above 40%(certificate to be issued by the Medical Board)



A.B.V. GOVT. DEGREE COLLEGE SUNNI (FEE STRUCTURE 2020-21)

ARTS/SCIENCE/COMMERCE

	Rs.	Remarks
1. Government Funds		
a) Admission Fee	25/-	Annual
b) Tuition Fee	50/-	per month
c) Late Admission Fee	20/-	subject to change
d) Re-Admission Fee (First Time)	100/-	
d) Re - Admission Fee (Second Time)	200/-	
2. College Funds	(A) Annual Charges	
a) Library Security	100/-	(for 1 st Year/fresh Students)
b) Terminal Tests Fee/ House Exam. Fee	80/-	
c) Magazine Fund	50/-	
d) Medical Fund	6/-	
e) Student Welfare Fund	2/-	
f) Identity Card Charges	10/-	
g) N.C.C. Fund	5/-	
h) Book Replacement Fund	25/-	
i) Furniture Repair/ Replacement Fund	10/-	
j) Cultural Activity Fund	20/-	
k) Campus Beautification Fund	10/-	
l) Rovers and Rangers Fund	60/-	
m) Computer Fund (ICT)	20/-	
	(B) Monthly Charges	
a) Amalgamated Fund	25/-	
b) Building Fund	10/-	
c) Sports Fund	20/-	
d) Practical Fund		
i Geography	15/-	
ii Music	15/-	
iii Physics	20/-	
iv Chemistry	20/-	
v Botany	20/-	
vi Zoology	20/-	
vii Computer	20/-	– for 1 st and 2nd year Commerce students only
viii Physical Education	20/-	
3. University Funds	Rs.	Remarks
a) Registration Fee	200/-	(For 1 st Year/fresh Candidates only)
b) Registration Form Charges	10/-	(For 1 st Year/fresh Candidates only)
c) Continuation Fee	10/-	(For those already registered with HPU)
d) University Sports Fee	15/-	} (Yearly: for all students)
e) University Welfare Fee	15/-	
f) Holiday Home Fund	1/-	
g) University Development Fund	250/- (for all)	
h) University Migration Fee	100/- (for BPL/IRDP)	[Charged only once at the time of 1st admission to the respective degree course]
i) University Examination Fee		
1. Arts	400/-	
2. Science	800/- + Practical@ 120/- per Subjects/ per Year.	
3. Commerce	600/-	
4. PTA Fund will be Rs. 500/- per annum		
5. Other Charges :		
a) Absence Fine (per period)	1/-	
b) Absence Fine (per practical)	3/-	
c) Absence from House Tests (per paper)	25/-	
d) Absence from class Test (per class test)	5/-	
e) Late return of library books (per day)	1/-	

Note: i) Fees & Funds are subject to revision as per the latest Univ./Govt. Notification ii) Funds once deposited are not refundable in any case.
iii) Students migrating from other colleges will deposit full fee and funds.

GENERAL INFORMATION

Leave Rules:

1. It is compulsory for all the students to get their leave sanctioned before proceeding on leave due to any reason.
2. If a student remains absent for 10 days continuously without information, his / her name will be struck off from the rolls of the college.
3. Even if a student is on leave he /she will have to deposit his/her fees as per the scheduled dates decided by the college.
4. To get leave for more than one week's duration, the students shall have to apply to the Principal of the college.
5. Students can seek re-admission twice during the session. First re-admission will be allowed within 10 days after the name is struck off after paying a fine of Rs. 100/- and a fine of Rs. 200/- will be charged for the Second re-admission within 10 days after the name is struck off from the college rolls.

College Library:

At present there are around 5000 books in the college library, pertaining to the general & subject related books for the benefit of students & teachers. All the students are directed to follow the following library rules strictly.

1. All the students on the rolls of the college shall be eligible to become member of the college library.
2. Every student is entitled to borrow two books for reading at home for a period of 10 days from the college library.
3. A fine of Rs. 1/- per day per book will be charged beyond the date of submission of the book from the defaulter students.
4. Students can get their Library security refunded within one year after leaving the college, otherwise the security will stand forfeited.

Identity Card

- **Without Identity Card, no one is allowed to enter the college.**
- **A student without an Identity Card is deemed an outsider.**
- **In case the Identity card is lost, one has to file an FIR in order to get a duplicate identity card on payment of Rs. 20/- along with a fine of Rs. 100/- (within one week only)**

Parent Teachers Association (PTA)

To encourage community participation in education, Parent Teachers Association (PTA) under section 2.33 to 2.337 of the H.P. Education code, 2001 has been established. It is a non political body for better coordination and interaction between parents and teachers for improvement of academic standards and infra-structural facilities of the college. Parents, guardians, teachers and head of the institution are the members of the association. PTA has emerged as instant solution to the problems of students and the institution in the field of education.

Scholarships

There is a provision to grant scholarships to the deserving students in the following categories as per rules/ directions of the State Government:

1. IRDP
2. SC/ST/OBC/EBC - restricted to a certain income level and
3. Brilliant students Scholarship of H.P.
4. Kalpana Chawla Scholarship to girl students only. (+2 from HP Board)

For further information the students should contact the members of scholarship committee or the college office.

Annual Prize Distribution Function

Meritorious students and students excelling in co-curricular activities, sports are given prizes at the end of the session in Annual Prize Distribution Function. The students who hold positions in the university merit list are given special prizes.

Women Grievances Redressal Cell

This cell has been constituted for the preservation and enforcement of the right to gender equality of the women.

Career Guidance and Job Placement Cell

It is formed to help the students by providing information regarding selection of career and job placement through various Government and Private Agencies and to arrange lectures by the experts for selection of better and suitable career.

College Students Central Association (CSCA)

As per rules laid down by the HP University, student's central association is formed every year in the beginning of the session to promote disciplined and harmonious life in the college. The members of this body are either elected or selected on merit basis as per norms laid down & notified by the HP University, There is also a provision for academically brilliant students or others to enter this august body by nomination, as per norms laid down in SCA constitution.

College Magazine:

The college publishes “Taptdhara” annually which provides a forum to the students with a flair for writing to express their thoughts and perceptions.

Extra & Co-Curricular Activities

Cultural and Academic Societies

The college runs various clubs and subject societies viz **Eco Club, English Literary Society, Sahitya Parishad, Science Association, Commerce Society, Red Ribbon Club** which undertake different academic and cultural activities for the all -round and harmonious development of students. The activities of these societies are duly notified on the notice board of the college by the teacher in charge for the information and participation of the students.

National Service Scheme (NSS)

National Service Scheme inculcates the spirit of voluntary work among the students and teachers through sustained community interaction. It brings academic institution closer to the society. The motto of NSS is “Not me but you”. NSS teaches students to become socially aware and play a constructive role in society. Students are encouraged to join the NSS for the all round development of their personality and to inculcate in them the spirit of serving the nation.

Rovers & Rangers:

A unit of Rovers & Rangers exists in the college in which 24 boys (as rovers) and 24 girls (as rangers) are enrolled. This unit helps in inculcating good citizenship qualities and a spirit of social service among students.

HP University Youth Festival Events

Group 1: Creativity: Debate, Elocution, Declamation, Spot, Painting, collage and poster making, clay modeling, cartooning, rangoli

Group 2: Music: Classical, Vocal & instrumental (solo), light vocal (Indian/Western), Group song (Indian/Western)

Group 3: Dance: Folk/ classical dances (solo and group)

Group 4: Theater: One act play & skit; mime

Old Students Association (OSA)

The ex-students of the college have a sense of belonging to the institution and they nurse a desire to contribute constructively for the growth of their alma mater. The college has formed an Old Students Association (OSA) which holds a get-together/ re - union once a year.

RAGGING - A PUNISHABLE OFFENCE

The college cautions the students studying and seeking admission in it that Ragging is a criminal offence. It is entirely banned in all its forms- physical, verbal and emotional. It also includes mental torture inflicted by any individual or group through words or conduct. Anyone who creates an apprehension in the minds of the students that they cannot pursue their studies without any mental disturbance would be considered aiding and abetting ragging.

This is informed for the conscious notice of the students, parents and guardians that our institution abides by the latest judgement given by the Learned Supreme Court of India regarding this offence. The guilty students would be punished with any one or a combination of the penalties listed below:

- Debarring from any test and from representing in any meet. Rustication from the institution which means the loss of one academic year i.e. the students concerned shall not be allowed to appear in any university examination during the academic year in which he is rusticated.
- Cancellation of admission and expulsion with subsequent bar on ever seeking admission at the institution.
- Fine upto Rs. 2.5 Lakh (Rupees two lakhs and fifty thousand) only. Suspension from classes and other academic privileges: withholding, debarring scholarship or fellowship.
- Our institution keenly yearns for the strict compliance of students and parents. This Punishable offence is strictly prohibited within or outside the college campus. Any student who directly or indirectly commits, participates, aids, abets or instigates ragging shall be considered guilty of indulging in ragging and will be punished in accordance with the above mentioned charter of punishment.

The college has constituted an anti-ragging committee to prevent any occurrence of ragging in its campus. The students are directed to approach the following members of the committee just in case of ragging as described in the first paragraph.

Co-ordinator	Dr. Pratima Kapoor	Mob: 98164-05777
Convener	Dr. Harish Kumar Gupta	Mob: 94181-24171
Member	Dr. Godawari Garg	Mob: 88943-45315

The student can also report to any of the following, if he / she falls victim to ragging:

Vice Chancellor:	HP University, Shimla, 0177-2831363 (Off.)	0177-2860252(Res.)
Registrar:	HP University, Shimla, 0177-2830912 (Off.)	0177-2653228(Res.)
Principal :	Govt. College Sunni, 0177-2786567(Off.)	0177-2786566(Off.)
Superintendent:	Govt. College Sunni, 0177-2786567(Off.)	0177-2786566(Off.)

CONDUCT AND DISCIPLINE

A student is defined as one who devotes his/her time in the pursuit of knowledge by engaging in fruitful studies. This is only possible if students help the college staff in surging up a conducive and healthy environment in the college. For maintaining discipline in the college campus, the principal can impose fine, suspension or expulsion of any student who is found indulging in such misconduct as listed below.

a) i) Ragging is banned in the institution and any act of ragging in the campus will be severely dealt with. Ragging implies harassment/physical or mental torture to another student by a student or a group of students. Any student found associating in such notorious activities will be guilty of gross misconduct and can cause his/her expulsion from the college . Further, legal proceedings under criminal law shall be initiated and any person who is proved to be indulged in ragging shall on conviction be punished with imprisonment for a term which may extend to three years or with fine which may extend to fifty thousand rupees or with both.

ii) Anybody found guilty of writing obscenities/dirty words on black boards, walls or furniture.

iii) Aimlessly loitering in the corridors, raising noise there or attempting to disturb classes.

iv) Smoking or taking drugs /alcohol/ chewing paan /chewing gum /gutka & spitting inside the college building.[A fine of Rs 200/-(minimum) will be imposed for the offence.]

v) Use of Mobile Phones inside the college building is strictly prohibited as per H.P. Govt. Notification. (A fine of Rs 500/- minimum will be charged from the guilty student.)

vi) To pluck flowers or damage plants [a fine of Rs 150/- (minimum)]

vii) Any attempt to damage the furniture, window panes or other property in the campus. (Damage or loss will be charged from the defaulter).

viii) To fiddle with the electric installations.

ix) To indulge in any rash/unbecoming behavior.

x) To use unfair means in the examinations.

xi) To bring outsiders to the college is strictly prohibited and attracts heavy fines, rustication and even expulsion.

xii) To paste notice, hand bills, pamphlets on notice boards without the prior permission of the Principal. Writing slogans and pasting handbills, pamphlets or notices on the walls of the college campus (including boundary walls) is strictly prohibited and may attract heavy fine, rustication or expulsion.

xiii) Students creating disturbance in corridors by shouting, exploding crackers or kicking doors of the lecture room etc. will be fined amounting to rupees 500/- . A strict disciplinary action will be taken against the defaulters.

b) Every student should carry his /her identity card which is issued to the students after admission. It should be shown/produced on demand.

c) Students who participate in sports or other extracurricular activities/educational tours must produce written permission from their parents/guardians.

d) Parents/guardians are requested to remain in touch with the Principal and the concerned teachers Regarding the progress of their wards in the college.

e) Whenever the parents/ guardians are requested to meet the Principal in connection with some problems regarding their wards, they should immediately come to the college.

STUDENTS CHARTER

Student charter is a document /an instrument that defines and confers rights, responsibilities and privileges of students in the College/University with the aim of achieving excellence in pursuit of education and learning through quality assurance. The students have to be aware of their rights and responsibilities and this will help the College to impart quality education to the learners in a better way. In order to fulfill the creative and professional potential of students they need to know what to expect from college – and what the college expects from them. The quality of the services that we believe the students are entitled to be balanced with responsibilities placed on them. The Student Charter is jointly developed by the members of advisory council of the college, members of IQAC and PTA, students, and the CSCA. The Charter will be reviewed and updated each year.

ROLE OF THE COLLEGE

ABV Govt. Degree College Sunni shall:

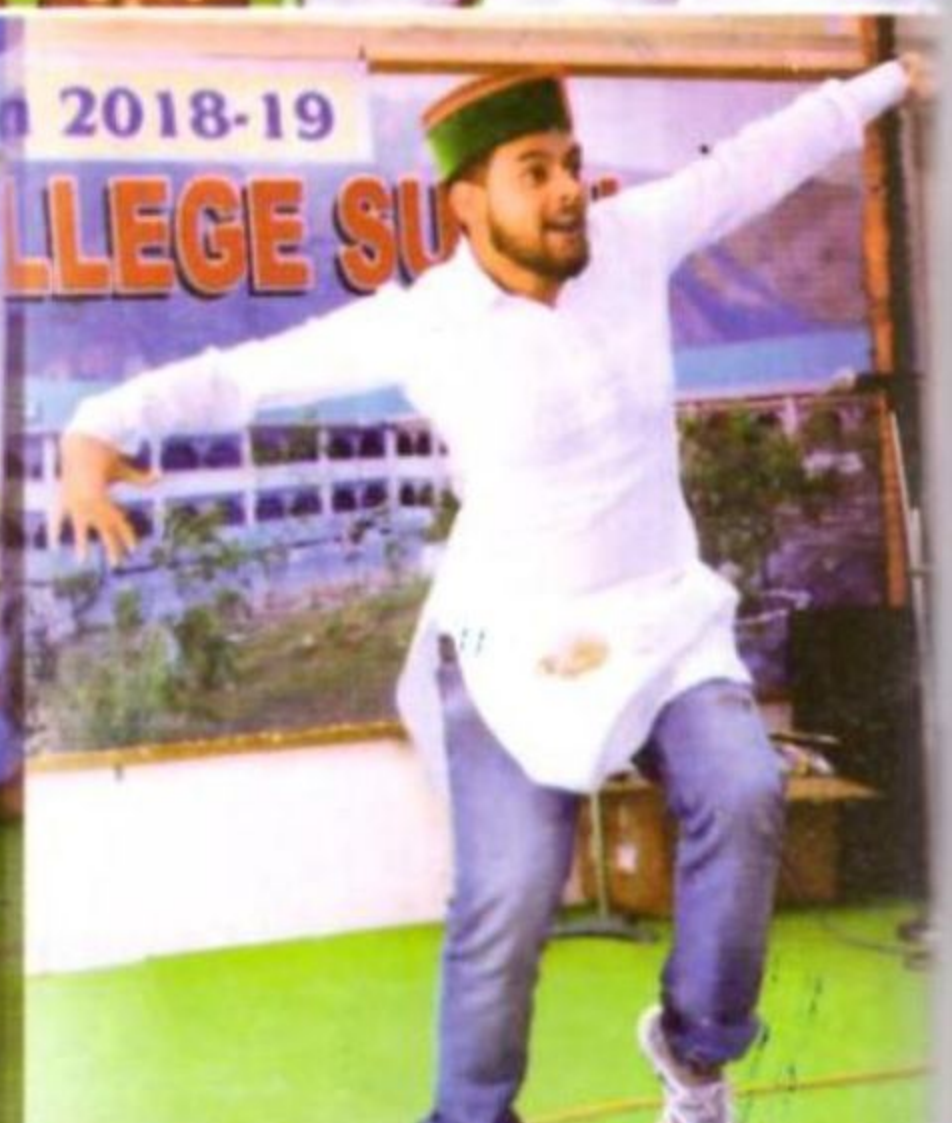
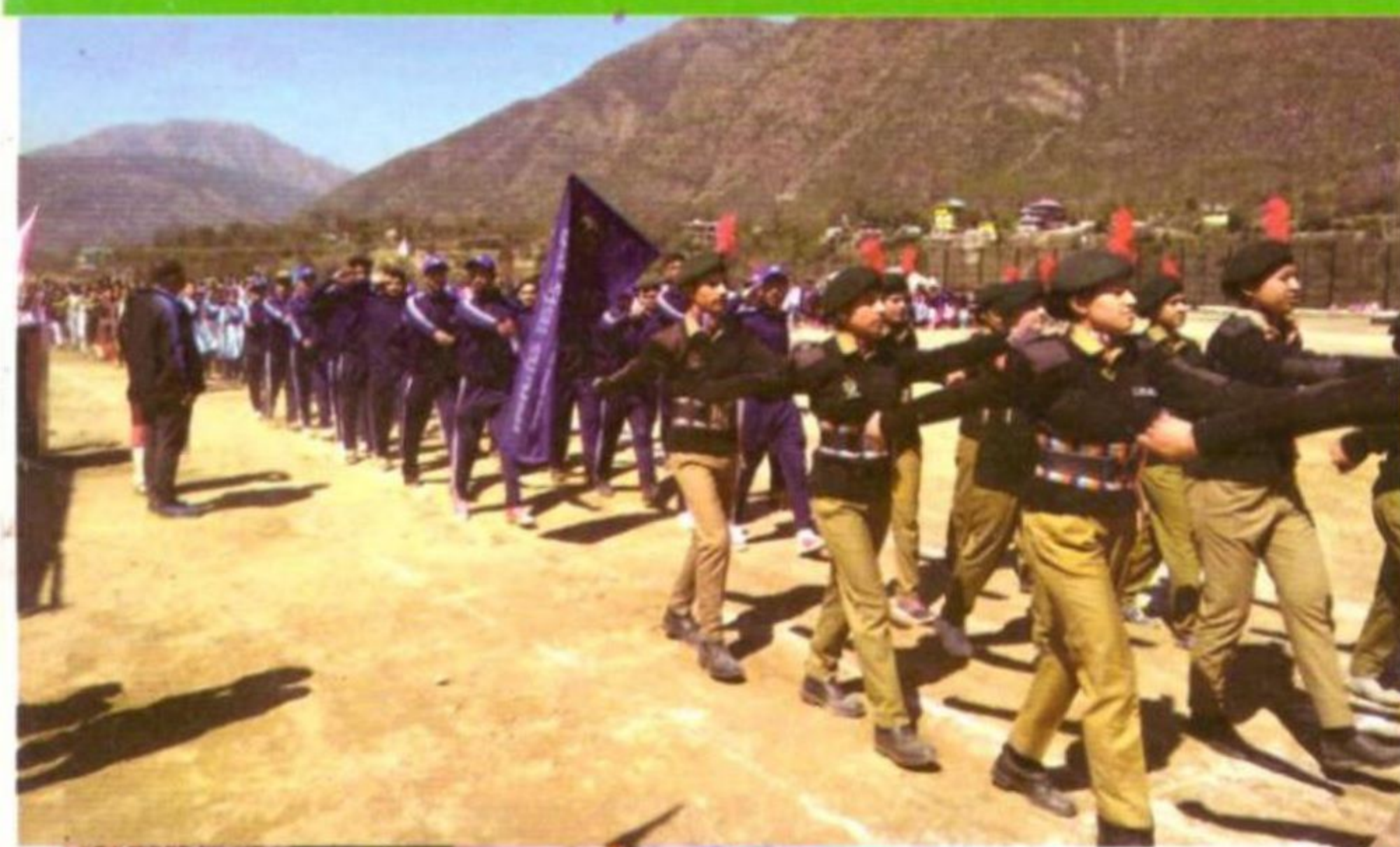
- Value social justice, equality and ethical practices
- Make its students aware of goals of the college, study programs, delivery means and assessment objectives at the time of admission, student induction and counseling for various programs.
- Follow student focused/centric approach towards learning and provision of efficient and timely student services.
- Ensure intellectual independence, freedom of enquiry and spirit of scientific temper.

RESPONSIBILITIES OF STUDENTS TOWARDS COLLEGE

Student shall:

- Understand, appreciate and follow the College's Motto.
- Make optimum use of the learning resources available in the College
- Actively participate in academically enriching programs such as seminars, workshops etc.
- Follow moral and constitutional values as enshrined in our multidimensional culture and Constitution of India.
- Respect and celebrate the diversity of ideas, multiculturalism and inclusiveness without any preconceived notions of caste, creed and religion.
- Abide by the decisions of the College/University as decided by the various statutory bodies of the College/University or the executive authorities from time to time.
- Always strive for Excellence.
- Students' Union or CSCA will Work with staff and students of the College to promote and implement the principles of this Charter.





IMPORTANT INSTRUCTIONS

While in the college campus, every student must keep his /her Identity Card.
Without Identity Card, no one is allowed to enter the college campus.

ATTENDANCE

The students are advised to be regular in their classes. As required by HP University Ordinance; 6.2, a candidate should have to put in 75% attendance (in both Theory & Practical classes) in order to be eligible to appear in the University Examinations.

DISCIPLINE

The students are advised to maintain discipline in the college campus. Any act that is tantamount to indiscipline is punishable.

*The indiscipline incorporates teasing , using foul language, speaking loudly, causing disturbance in any form. Scribbling/writing anything on the black-board/ furniture or walls; removing or breaking furniture /window panes; removing notices, plucking flowers, spreading litter, using mobile phones in and around the campus, fiddling with electric and water fittings etc. are also a part of indiscipline.

*No student, who is guilty of misconduct in any way, shall be eligible, for prize/scholarship/fee concession/membership of the CSCA, sports council or other important bodies in the college.

CLEANLINESS

The students are advised to co-operate with the college authorities in keeping the campus clean.

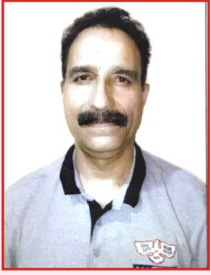
RAGGING IS A CRIMINAL OFFENCE

Students are warned against ragging, which is a criminal offence punishable under law.



₹ 50/-

TEACHING FACULTY



Dr. Surender Sharma
Music (Vocal)



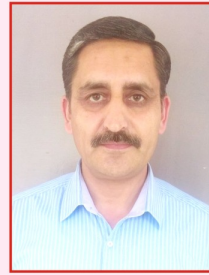
Dr. Pratima Kapoor
Pub. Admn.



Prof. Margaret Sabastian
English



Dr. Harish Kumar Gupta
Commerce



Dr. N.K.Verma
Sociology



Prof. Rajesh Azad
Zoology



Prof. Rajesh Kumar
Music



Dr. Neena Gautam
Chemistry



Prof. Shradha Shandil
English



Prof. Praveen Sharma
Sanskrit



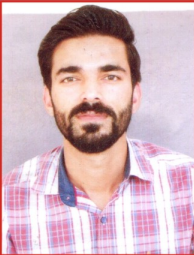
Dr. Mansi Harish
Mathematics



Prof. Ujjawal Rathore
Hindi



Prof. Chander Verma
History



Prof. Anupam Verma
Commerce



Prof. Suchitra
Pol. Science



Prof. Indu Chauhan
Botany



Prof. Monika Manta
Geography



Prof. Tanuj Sharma
Economics



Prof. Kavita Saini
Physical Edu.

NON TEACHING FACULTY



Sh. Pawan Hernote
Superintendent



Sh. Dharm Prakash
Clerk



Smt. Lata Verma
Clerk



Sh. Tara Dutt Sharma
SLA



Sh. Amar Singh
LA



Sh. Padam Singh
LA



Sh. O.P. Sharma
LA



Sh. Bhoop Ram
LA



Smt. Mangla Devi
LA



Sh. Prem Lal
Peon



Smt. Shanta Devi
Peon



Sh. Mohan Lal
Peon



Ali Mohammed
Peon



Sh. Yadvender
Peon



Smt. Maladevi
Peon



Smt. Babli Devi
Sweeper