

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

1. TEACHING LEARNING (Score 140)						
	Activity	Distribution of Scores	Total Score		Claimed Score	Evaluated Score
1	Mode of teaching	i. Lecture method only = 6 ii. Technology based teaching only = 6 (6+6=12) Or Blended teaching = 12 iii. Flipped Classroom = 8 iv. As per need of different groups of students = 5	25		25	
2	Curriculum Planning and Implementation:		45		45	
	i. Teaching schedule= 10	i. Followed 100% = 10 80-99% =8 60-79% =6 Upto59% =4				
	ii. Whether learning outcomes defined=5	ii. 100% =5 80-99% =4 60-79% =3 Up to 59% =2				
	iii. Curriculum enrichment practices					

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	<p>(e.g. projects, surveys, educational tours and industry visits) =16</p> <p>iv. Internal assessment mechanism (quizzes, class test; presentation, assignments, MIT etc.) (Max. 8)</p> <p>v. Prompt communication of assessment /results to students = 6 <i>(e.g. displayed on college website notice board/class groups/submitted to COE)</i></p>	<p>iii. 4.0x No. of enrichment practices observed = 16</p> <p>iv. Followed by all the Departments</p> <p style="padding-left: 40px;">Above 80% = 8 60-79% = 6 78-60% = 4 Up to 59% = 2</p> <p>v. Within 7 Days = 6 8-14 Days = 3 More than 14 Days = Nil</p>				
3	<p>Add-on Courses/ Certificate Courses: No. of courses (to be specified separately)</p>	<p>i. No. of courses >5 and student benefitted >50% = 10+10</p> <p>ii. No. of courses >3 and student benefitted 41-50% = 5+7.5</p> <p>iii. No. of courses <3 and student benefitted 31-40% = 5+5</p> <p>iv. No. of courses <3 and student benefitted up to</p>	20		17.5	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	i. % of students benefitted (% of students completed MOOCs / spoken Tutorial/NPTEL/Other courses offered by recognized organizations)	30% = 2.5				
4	<p>Student Feedback (taken from students with 80% attendance)</p> <p>i. Sample size</p> <p>ii. Students satisfaction</p> <p>iii. Action on feedback</p>	<p>i. >25% = 05,</p> <p>ii. 20-25% = 4,</p> <p>iii. 15-19% = 3;</p> <p>iv. 10-14% = 2,</p> <p>v. <10% = 1</p> <p>II. 91-100%=10; 81-90%=8; 71-80%=6; 61-70% = 4; less than 61%=0</p> <p>III. Considered and action taken on doables 81-00%, = 10; 61-80% = 8; 51-60% = 6; 41-50% = 4</p>	25		25	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

2 Student Support, Services and Progression (Score 280)

Sr. No.	Activity	Distribution of Scores	Total Score	Claimed Score	Evaluated Score
1.	<p>Pre and Post Admission Counselling:</p> <p>i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media</p> <p>ii. Pre-admission counselling</p> <p>iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission</p>	<p>i. Publicity through any 3 means = 5</p> <p>ii. Publicity through any 2 means= 3</p> <p>iii. Publicity through any 1 means=2</p> <p>ii Yes= 10, No=0</p> <p>iii. Post admission counselling/Induction = 10</p>	25	25	
2	<p>Scholarships:</p> <p>i. Awareness about different Scholarships Schemes and 100% coverage of all eligible students</p> <p>ii. Scholarships other than Government Schemes</p>	<p>i.= 5</p> <p>ii. = 5</p>	10	10	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

3	<p>Sports and Cultural activities:</p> <p>i. % of student's participant in sports activities</p> <p>ii. % of students participating in cultural activities</p> <p>iii. Medal/Trophy won in Sports/Cultural activities</p> <p style="margin-left: 20px;">a. National/Inter University</p> <p style="margin-left: 20px;">b. State/Inter college</p> <p style="margin-left: 20px;">c. District level (also includes cluster level)</p>	<p>i. >20% = 10</p> <p style="margin-left: 20px;">16-20% = 6</p> <p style="margin-left: 20px;">11-15% = 2</p> <p>ii. >20% = 10</p> <p style="margin-left: 20px;">16-20%= 6</p> <p style="margin-left: 20px;">11-15%= 2</p> <p>. iii. a. 12</p> <p style="margin-left: 20px;">b. 10</p> <p style="margin-left: 20px;">c. 6</p>	32		20	
4	<p>Students Participating in NSS/NCC/Rangers & Rovers/Clubs:</p>	<p>i. NSS = 4</p> <p>ii. NCC = 4</p> <p>iii. Rangers & Rovers = 4</p> <p>iv. Road Safety =4</p> <p>v. Red Ribbon/Eco/Youth Red Cross/any other club/society = 4</p>	20		20	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

5	<p>NSS/NCC/Rangers & Rovers:</p> <p>participating in</p> <p>i. National camps /RD Parade</p> <p>ii. State camps/ Parade</p> <p>iii. Award won in these activities</p> <p style="margin-left: 20px;">a. National</p> <p style="margin-left: 20px;">b. State</p> <p style="margin-left: 20px;">c. Cluster level</p>	<p>i. 10</p> <p>ii. 7 (either of i or ii)</p> <p>iii. a) 8 b) 5 c) 3</p>	18		18	
6	<p>Anti-Drug Awareness Programmes:</p> <p>i. No. of awareness programmes organized</p> <p>ii. % of students benefitted</p> <p>Counselling of suspected addicts</p>	<p>i. 4 and above= 4; 3=3; 2=2, 1=1</p> <p>ii. More than 50%= 4</p> <p>iii. 2</p>	10		07	
7	<p>Gender Equity:</p> <p>i. No. of health/sensitization programmes organized</p> <p>ii. % of students benefitted</p>	<p>i. 3 and above= 3; 2=2; 1=1</p> <p>ii. More than 20%= 3; 11-20 = 2</p>	10		10	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	<p>iii. Women anti sexual harassment committee constituted as per norms.</p> <p>iv. Grievances Redressal as per timeline</p>	<p>iii. Yes = 2</p> <p>iv. Yes= 2</p>				
8	Mentor-Mentee Groups: Sessions conducted over group of students	<p>4 and more sessions= 10;</p> <p>3 = 8;</p> <p>2 = 5;</p> <p>1 = 3</p>	10		10	
9	Coaching for National level competitive examinations/ HAS	10	10		nil	
10	Remedial Classes/Bridge Courses: % of students benefitted	<p>i. More than 20% = 10</p> <p>ii. 16-20 =8</p> <p>iii. 11-15 =6</p> <p>iv. 6-10 =4</p>	10		10	
11	Capacity Building of Students: i. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions etc.) ii. Language-cwn- Graduate attributes	<p>i. = 10</p> <p>ii. = 10</p>	20		20	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	development programmes				
12	Career Counselling & Placement Cell: i. No. of Career Counselling Sessions organised for each group of student\ ii. Number of Placement Drives iii. Self Employment Modules Organised No. of students Benefitted	i. More than 5= 6; less than 5 = 4 ii. More than 2= 4; iii. less than 2=2 iii, Yes=4; No= 0 iv. More than 50%= 6; v. Less than 50%= 4	20		10
13	Student Progression: i. % of Students opted for Higher Education ii. No. of students who cleared National Level examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, A.P. through HPPSC	i >50% = 10; 30-50% = 8; 20-30% = 6; up to 20% = 4 ii 5.0 x no. of students (Max. 20 points)	30		11
14.	No. of Co-curricular and Sports Activities organised: i. Inter-University Events (Zonal/National) ii. Inter-College events	i. Inter-University Events- 10 ii. Inter-College events- 6 iii. Intra-College Events- 3 Each	25		15

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	iii. Intra-College Events (Annual Athletic Meet and Cultural Functions)	(Max. 9)				
15.	A annual Prize Distribution Function organized: (Yes/No)	Yes = 10 No= 0	10		10	
16.	College Magazine Published: (Yes/No)	Yes =10 No=0	10		10	
17.	College website updated regularly or not	Yes=10 No=0	10		10	
Total score			280		220	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

3. Infructure & Resources (Score 160)

Sr. No.	Activity	Distribution of Scores	Total Score	Claimed Score	Evaluated Score
1	Classrooms Classrooms well maintained	Yes = 10 No = 0	10	10	
2	Library Facilities i. Whether adequate print books available ii. Whether daily newspaper (minimum 5), magazines (minimum 3), and journals (minimum 3), available iii. Whether access to e-resources available iv. Seating Capacity in the Library v. Usage of library resources	i. 500 books per hundred students 3; Less than 500 = 1 ii. .Yes = 3 No = 0 iii. Yes = 3 iv. 10% or more of the student strength= 4. v. 100% =7 75%=5 50%=3 25%= 1	25	25	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	vi. Digital Library having atleast 5 computer systems with internet facility.	vi. Yes=5				
3	ICT facilities i. No. of Interactive Panels / Virtual Classrooms/Multimedia Projectors / K-Yan ii. % of teachers using ICT facilities iii.No. of students benefitted from ICT facilities iv.Internet Connections-Leased Line/ Fiber Network/ Wi-Fi campus (Yes/No) v. Use of ICT facilities	i. 5 of more = 5 4 = 4 3 = 3 2 = 2 1 = 1 ii. >50% = 5 <50% = 0 iii. >50% = 5 <50% = 0 iv. Yes= 5 v. 100% = 5 75% = 4 50% = 3 25% = 2 <25%=0	25		25	
4	Facilities for Specially-abled Students: i. Ramps/Wheel chairs/Support ailing	i. Yes=2	4		02	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	ii. Separate Washrooms	ii. Yes=2				
5	Sports Facilities: i. No. of games / sports activity conducted ii. Indoor sport facilities iii. Adequate sport equipment's iv. Gymnasium (Operational)	i. More than 5=8; Less than 5= 4 ii. Yes=4 iii. Yes=4 iv. Yes=4	20		16	
6	Auditorium/Hostels/Seminar Hall/Staff Quarters	Auditorium=4 Hostels =4 (2 Point for each hostel) Staff Quarters=4 Seminar Hall=4	16		08	
7	i. Laboratories with adequate equipment according to syllabi ii. Usage of available Lab infrastructure	i. Yes = 10 ii. 100%=10 75%=6 50%=5 25%=3. <25%=0	20		20	
8	i. Adequate numbers of computers	i. One system per 30 students= 5; 31-40=3; 41-50=2, more than 50= 1	10		10	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	ii. Usage of computer hardware	ii. 100% = 5 75%=4 50%=2 25%= 1 <25%=0				
9	Canteen, Staff Room /Faculty Rooms, Space For NCC, NSS, Rangers & Rovers, <u>Examination</u> Room, Medical Care Facilities	2 point each facility (Max 10)	10		10	
10	Documentation of Academic, co- curricular and extracurricular activities and achievement of students and staff on regular basis	Yes=20 No=0	20		20	
Total score			160		146	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

4. Institutional Management (Score 220)

Sr. No.	Activity	Distribution of Scores	Total Score	Claimed Score	Evaluated Score
1.	Institutional Vision: i. Vision Document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	6 points each	18	18	
2	IQAC: i. No. of meetings per year ii. No. of programmes organised (Trainings, workshops, IPR, etc.)	i. 4 meetings= 6; 3 meetings= 4 ii. 2 per activity (Max. 6)	12	12	
3	Management of Institutional Funds: i. Funds (BF, AF. PTA etc.) used/ spent for Institutional	i. utilized >90% of the funds collected annually -10: 71-90%-8; 51-70% - 6, 31-50% - 4,	16	16	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	<p>Development /student welfare</p> <p>ii. Periodic audit</p> <p>di</p> <p>iii. Settlement of bills/advances within a specified time frame</p>	<p><30%-0</p> <p>ii. Yes 2</p> <p>iii. Yes - 4</p>				
4	<p>Grievance Redressal of Students and Employees</p> <p>i. Redressal within week</p> <p>ii. Redressal within month</p> <p>iii. No redressal</p>	<p>i. 10</p> <p>ii. 4</p> <p>iii. Nil</p>	10		10	
5	<p>Green and Clean Campus:</p> <p>i. Green initiatives of institution (at last (3))</p> <p>ii. Cleanliness in washroom, buildings/campus</p>	<p>i. 6</p> <p>ii. Excellent 10 Satisfactory 6 Poor -0</p>	16		16	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

6	<p>Facilities for Students:</p> <ul style="list-style-type: none"> i. Common room for girls ii. Adequate toilets as per students strength iii. Sanitary napkin vending machine/incinerator regularly put in use iv. CSCA room with proper furniture v. Student centre for co-curricular activities and its regular usage vi. Regular use of playground 		3 for each facility		18	
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CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

7	Regular Updating of Services Books/Service Records	Yes = 3	3		03	
8	Timely Submission of ACRs	Yes = 3	3		03	
9	Prompt Response to Official Correspondence	Yes = 10	10		10	
10	Proper maintenance of official records (Cash books/Stock registers, Fund registers, Leave records, Fine fund etc.)	Yes 10	10		10	
11	Proper record of students attendance and CCA	Yes 10	10		10	
12	Whether ranked by NIRF, Other Agencies	Yes-10	10		nil	
13	Whether accredited by NAAC	A and above (level 4 or 5)= 20 B+ & B++(level 3)-16 1 (level 2) = 12 Accredited (level 1) - 10	20		nil	
14	Whether AQARs are being submitted as per timeline annually or not	Yes =12 No=0	20		nil	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

15	Recognition for Exemplary Contributions of the Staff and Students	4 point each	8		8	
16	Involvement of Stake Holders: i. PTA ii. OSA	<p>i.</p> <ul style="list-style-type: none"> ● PTA constituted as per norms= 1 ● PTA supportive = 1 ● Significant contribution of PTA (enclose documentary proof) =10 <p>ii</p> <ul style="list-style-type: none"> ● OSA framed as per norms =1 ● Financial contribution or equivalent (in-kind) per 100 Alumni of Rs. 25,000/- per annum=3 ● Non-financial contribution (career counselling, talk, interactive session/ facilitation in placement of students etc. on regular basis) = 4 	20		20	
17	Feedback from Stakeholders other than Students and action taken thereon	Yes = 4	4		4	
18	Annual review meeting on students outcomes in academics, co-	Yes = 25	25		25	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	curricular, extracurricular and extension activities and action taken during next academic session for achieving excellence					
Total score			220		173	

5. Best Practices, innovation and Institution Distinctiveness (Score 80)

Sr. No.	Activity	Distribution of Scores	Total Score		Claimed Score	Evaluated Score
1	Best Practices Description & Outcome of Best Practices (at least two):	10 points per best practice	20		20	
2	i. Special Initiative Taken for: ii. Energy conservation/ use of Solar energy iii. Solid Waste Segregation/Management iv. Rain water harvesting and its use for gardening and cleanliness v. Plastic free campus vi. Blood donation camps vii. Adoption of village/ educational institutions	4 points per initiative	24		20	
3.	Social Impact of Extension Activities: (On the basis of Community Feedback)	Minimum three activities = 10, 2 activities = 8, 1 activity = 5	10		10	
4.	Special New Innovative Initiatives Or Ideas Adopted in the	4 points each initiative (max.= 16)	16		16	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	College. (Other than at Sr. No. 5.2 above)					
5.	Collaborations: i. With Peer Educational / Research Institutions Other Government Bodies/industry	5 points each (Max. 10 points)	10		10	
Total score			80		76	

6. Faculty Profile & Research Activities (Score 100)

Sr. No.	Activity	Distribution of Scores	Total Score		Claimed Score	Evaluated Score
1	% of Teachers with Ph.D.	More than 70%=5, 61-70%=4, 51-60%=3, less than 50%=2	5		02	
2	Teachers as Research Guides	4 points per research guidance (max.=8)	8		Nil	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

3	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more attended by Teachers (in last three years)	30% of faculty = 10, 20% of faculty = 8, 10% of faculty=6, 5% of faculty=4	10		10	
4	Projects/Patents/Fellowships/Associateships: i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships	i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max. 10)	10		Nil	
5	No. of Paper Presented in Conferences/ Seminars/ Symposia (in last three years): i. International ii. National/ Regional/State level	i. 2 point per paper presented ii. 1 point per point presentation	8		08	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

6	Seminar, Workshop, Conferences and Training, organised by the Institution International Level National Level State Level	6 4 3	6		4	
7	No. of Paper Published: i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations	i. 5 points per paper ii. 2 points per paper iii. 1 point per 20 citations	20		20	
8	Teachers' Special Innovative Ideas (Brief description thereof)	5	5		5	
9	No. of Books Published/ Chapter in Books	5 points per book and 2 points per chapter	10		10	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

10	<p>Teacher Academic and Extension Activities:</p> <ul style="list-style-type: none"> i. Resource person ii. Member of Board of Studies/Subject experts etc. <p>Popular articles</p>	<ul style="list-style-type: none"> i. 2 point each activity ii. 4 point each activity iii. 2 point each activity <p>(Max. 10 points from all categories)</p>	10		10	
11	<p>Awards by Recognized & Reputed Organizations:</p> <ul style="list-style-type: none"> i. International ii. National iii. State 	<ul style="list-style-type: none"> i. 8 ii. 6 iii. 4 <p>(Max. 8 points from all categories)</p>	8		nil	
Total score			100		69	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

7. Miscellaneous (Score 120)

Sr. No.	Activity	Distribution of Scores	Total Score		Claimed Score	Evaluated Score
1.	Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&D- cum-innovation center, B.Voc, Self-Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.	10 Each (Max. 50)	50		40	
2.	Spot evaluation of institutions by the Office from the Directorate of Higher Education/representative of the Director of Higher Education	20	20		nil	
3.	AG Audit paras settled up- to date	Yes	05		05	
4.	Local Audit Paras settled up-to date	Yes	05		05	
5.	Timeline adhered to in filing reply of court cases / RTI Applications/ Public grievances received through Mukhyamantri Seva Sankalp 1100 and Centralised Public Grievance Redre11 and Monitoring System (CPGRAMS)	Yes	10		10	
6.	Invited s peaker on various themes relevant to holistic	Yes	10		10	

CRITERIA FOR THE EVALUATION AND RANKING OF COLLEGE 2023-24

	development of students.					
7.	Skill Development Training (at least 20% student benefited)	Yes	20		20	
Total score			120		90	
Summary Score			Total Score		Claimed Score	Evaluated Score
Category I			140		129.5	
Category II			280		220	
Category III			160		146	
Category IV			220		173	
Category V			80		76	
Category VI			100		69	
Category VII			120		90	
Grand Total			1100		903.5	